

**THE MINUTES OF THE MONTHLY MEMBER MEETING OF THE
PARK WILSHIRE IMPROVEMENT ASSOCIATION
May 21, 2025**

The scheduled meeting of the Park Wilshire Improvement Association, a California non-profit membership corporation (the "Association") was held at 2575 Park Wilshire Avenue, San Jose, pursuant to notice duly given to all of the directors and members.

Call to order and meeting minutes

The meeting was called to order by Skye Gordineer on May 21, 2025 at 7:30 pm. Nawaf motioned to approve the [April Meeting Minutes](#); the motion was seconded. The minutes were approved.

Board Members Present:

- Skye Gordineer (President)
- Brian Long (Lifeguard Admin.)
- Matt Brock (Treasurer)
- Sheridan Corrales (Secretary)
- Nawaf Al-Baghly (Operations)
- Bonnie Higley (Membership)
- Sarah Villalobos (Communications)

Absent: Bonnie Higley (Membership)

- Others in attendance:
 - Rebecca Crapo (PWIA Pool Manager)

Want to discuss / Other:

1. Clean-up day. We got the job done, but the attendance was much lower than prior years.
 - a. Incentive: jump in the water and swim for those who come to help, treat like donuts
 - b. Additional incentives
 - c. Next year we will try for a morning time
 - d. Not mother's day weekend
 - e. Open earlier next year and do the clean up day earlier as well
2. The benches
3. Cameras: Position confirmation. One moved to the pumphouse for the season.

Community Concerns: Would like to see more community involvement for clean up day

Upcoming dates:

- May 23: Opening Friday

- May 26: Memorial Day
- School Parties: May 29 (Price Middle) & 30 (Fammatre), and June 2 (Bagby)
- June 6 from 3-5 School's out Party
- June 16th - water Aerobics begins with Sarah Villalobos 10a.m.- 10:45 a.m. on Mondays
- Thursday, August 21 - Retiree Lunch Bunch will resume (postponed until the end of summer)

Open Session:

1. **PWIA Pool Manager** – Rebecca Crapo
 - a. Lifeguard certification
 - b. Lifeguards were appreciative of their set training date at the pool
 - c. Created a handbook to go with the pool manager position
2. **President** – Skye Gordineer
 - a. No updates other than previously discussed items
3. **Treasurer** – Matt Brock
 - a. Confirm pay rates: Done.
 - b. Sign-up status: >100%
 - c. Chemical controller and process for cloudy water
 - i. If the water is cloudy, then call/text Rebecca or Genie.
 - d. Water meter - leak reported to water company 05.19.2025.
 - e. Long-term landscape options for park strip - low water, low maintenance.
 - f. Statement of Information submitted to the Secretary of State of California.
 - i. Required every two years.
 - ii. It includes the names of the President, Treasurer, and Secretary. The pool address was used as the mailing address for the officers listed.
 - g. Annual insurance premium increased
 - i. July - June 2025: \$6,173
 - ii. July - June 2026: \$9,011, up \$2,838 year-over-year
 1. \$807 due to increasing business liability and Directors and Officers insurance from \$2M each to \$3M each as previously discussed and approved by the board.
 2. \$2,031 due to increased premiums due to a rate increase request State Farm made to the department of insurance. I believe this is due to recent wildfires and general increases to insurance that has been in the news.
 - h. Financial Report
 - i. Collections were a little slower than last year, but on track to budget.
 - ii. Cash vs last year is \$54k higher.

Data per Quickbooks					
	Last Year	Last Month	This Month	Better / (Worse) vs:	
Account	04/30/2024	03/31/2025	04/30/2025	Last Month	Last Year
Operating	101,586	25,972	76,327	50,355	(25,259)
Reserve	201,149	279,544	280,366	822	79,217
Total	302,735	305,516	356,693	51,177	53,958

4. **Membership** –Bonnie Higley (absent)
 - a. Membership envelopes assembled.
5. **Operations** – Nawaf Al-Baghly
 - a. Fire extinguishers inspected
 - b. Women's room toilet repaired w/ new pressure tank
 - c. New pool basketball hoops
6. **Communications** – Sarah Villalobos
 - a. School's Out Party - fb and email reminder (June 6 from 3-5)
 - b. Will make signs for School's out and School parties
 - c. Start thinking about the 4th of July????
 - i. Start setup for: sign-up genius, paypal, etc.
7. **Life Guard Admin** - Brian Long
 - a. Shaliee Gallo - Error in booking "reached a limit on bookings."
 - i. Brian to follow up, add Matt and we will send PayPal payment request.
 - b. School Parties - Brian to confirm when each will be coming to set up
 - i. Price Party - 5/29/25
 - ii. Fammatre Party - 5/30/25
 - iii. Bagby Party - 6/2/25 - Brian to send paperwork email tomorrow.
8. **Secretary** – Sheridan Corrales
 - a. Website for approvals hasn't worked since last year - will reach out to Adam

The meeting adjourned at 8:57 pm by Skye Gordineer.

The next meeting will be held on June 11th, 2025 at 7:15pm.