

**THE MINUTES OF THE MONTHLY MEMBER MEETING OF THE
PARK WILSHIRE IMPROVEMENT ASSOCIATION
April 16th, 2025**

The scheduled meeting of the Park Wilshire Improvement Association, a California non-profit membership corporation (the "Association") was held at 2575 Park Wilshire Avenue, San Jose, pursuant to notice duly given to all of the directors and members.

Call to order and meeting minutes

The meeting was called to order by Skye Gordineer on April 16, 2025 at 7:30pm. Skye motioned to approve the [March Meeting Minutes](#); the motion was seconded. The minutes were approved.

Board Members Present:

- Skye Gordineer (President)
 - Bonnie Higley (Membership)
 - Brian Long (Lifeguard Admin.)
 - Matt Brock (Treasurer)
 - Sarah Villalobos (Communications)
 - Sheridan Corrales (Secretary)
 - Nawaf Al-Baghly (Operations)
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- Others in attendance:
 - Rebecca Crapo (PWIA Pool Manager)

Absent:

- Nawaf Al-Baghly (Operations)

Want to discuss / Other:

1. Lifeguard certification 6pm-9pm the 12 and 14th and saturday the 17th all day
2. Soft Opening
3. Pool Clean up Day
4. Water aerobics classes

Community Concerns:

Upcoming dates:

- May 3: Chair power washing (Jackson Higley and Matthias Issakhani)
- May 10: Clean-up day (2:30-4:00)
- May 10: Soft opening (tentative)
- May 12 - 14: Lifeguard training (6pm - 9pm)
- May 17: Lifeguard certification (8:30am - 6:00pm)

- May 18: Gavin Berns installing 2 picnic tables
- May 23: Opening Friday
- May 26: Memorial Day

Open Session:

1. **PWIA Pool Manager** – Rebecca Crapo
 - a. Lifeguard certification
 - i. The lifeguards have 9 hours scheduled for certification. The instructor is coming to the pool for the fitness tests and certifications 6pm-9pm the May 12 to 14th and Saturday the 17th all day
 1. Guard interviews went well.
 2. We have 19 guards. 15 returning and 4 new.
 - b. Fourth of July
 - i. Rebecca Crapo may take this on with another community member, Anna Im.
 1. Sign up genius, decorations and prizes, food, wrist bands, set up, games (big T-Shirt relay, dive for pennies, water melon eating contest, big splash contest) and prizes, and clean up
2. **President** – Skye Gordineer
 - a. Boy scout group will be leading a table build that has been approved by the board on May 18th, time TBD
3. **Treasurer** – Matt Brock
 - a. We have about 100 more people who still need to sign up
 - b. Collections of proprietary dues and swim dues continue.
 - c. Cash year-over-year is \$79K higher. This y/y comparison will come down as we progress through the year since our costs have increased (inflation), but our swim rates are the same as last year. See P&L budget for details.

Account	Last Year	Last Month	This Month	Better / (Worse) vs:	
	03/31/2024	02/28/2025	03/31/2025	Last Month	Last Year
Operating	55,812	23,821	25,972	2,150	(29,841)
Reserve	170,324	193,949	279,544	85,595	109,220
Total	226,137	217,771	305,516	87,745	79,379

4. **Membership** –Bonnie Higley
 - a. Senior Lunch Bunch was a big hit; it's been made a monthly event. May 15th lunch will be at the pool but probably not June-Aug. Third Thursday of every month.

- b. Bonnie made invitations, share names of community members who are not on the list and would like to be added
- c. Cards will be processed and Bonnie will work to assemble envelopes in May
 - i. Waitlist members will be granted an offer from the database and then another email from PWIA as well.

5. Operations – Nawaf Al-Baghly (absent)

- a. Walk around to check bathrooms and other operational items to ensure we do not have projects piling up
- b. Clean up Day & Set-Up May 10, 2025 tentatively 2:30 - 4:00
 - 1. Wash chairs - Community lifeguards, Jackson and Matthias, will help with this by May 3, 2025
- c. Soft Opening Day
 - 1. Summer maintenance schedule - May 19, 2025
 - 2. Need to turn the heaters on soon to check for any leaks with solar
 - 3. Turn on solar
 - 4. Takes over a week for pool to heat

6. Communications – Sarah Villalobos

- a. Email re party booking went out on Monday 4/14
- b. Awaiting dates for clean up day / time and then will plan on sending a large / “save for the season” email with all the rules, lifeguard times, etc
- c. Two school parties will be “private” and closed down to members during school days.
- d. School’s Out Party June 6th at 3:30

7. Life Guard Admin - Brian Long

- a. To follow up with Adam:
 - i. Noted that the widget on the pool party booking page shows contact information
 - ii. The pool booking page needs some updates to clarify. (Ex. Choose service is not clear)
- b. Pool parties for schools:
 - i. Price Middle school May 29 from 10am - 2pm
 - 1. awaiting headcount
 - 2. SV sent forms to them on 4/13
 - ii. Fammatre May 30 from 10am - 2pm
 - 1. Headcount about 150
 - 2. SV sent forms on 4/13
- c. One sponsor needed and present per 50 guests

8. **Secretary** – Sheridan Corrales
 - a. Website and approvals - check in with Adam
 - b. Welcoming new members
 - i. Sarah Villalobos has a welcome message flier and can share with board members to put the flier in a mailbox
9. This year we may offer Water aerobics.
 - a. Sarah Villalobos will try out leading this.
 - b. Thursday mornings 10 a.m. to 11 a.m.

The meeting adjourned at 9:15 pm by Skye Gordineer.

The next meeting will be held on May 21, 2025 at 7:15pm.