

**THE MINUTES OF THE MONTHLY MEMBER MEETING OF THE
PARK WILSHIRE IMPROVEMENT ASSOCIATION
March 19th, 2025**

The scheduled meeting of the Park Wilshire Improvement Association, a California non-profit membership corporation (the "Association") was held at 2575 Park Wilshire Avenue, San Jose, pursuant to notice duly given to all of the directors and members.

Call to order and meeting minutes

The meeting was called to order by Skye Gordineer on March 19, 2025 at 7:24pm. Skye Gordineer motioned to approve the [February Annual meeting minutes](#); the motion was seconded by Matt Brock. The minutes were approved.

Board Members Present:

- Skye Gordineer (President)
- Bonnie Higley (Membership)
- Brian Long (PWIA Lifeguard Admin.)
- Matt Brock (Treasurer)
- Sarah Villalobos (Communications)

- Others in attendance:
 - Rebecca Crapo (PWIA Pool Manager)

Absent:

- Sheridan Corrales (Secretary)
- Nawaf Al-Baghly (Pool Operations)

Want to discuss / Other:

1.

Community Concerns:

- Polar Plunge
 - Given the positive attendee feedback and value the board feels this event contributes to the community, we plan to continue to host a Polar Plunge with the appropriate safety measures in place.
- \$20 late fee for late registration
 - In order to process the pool's swim membership in a timely manner, including managing the waitlist and preparing for opening day for hundreds of families, a nominal late fee of \$20 to remind people to sign-up before the deadline was added this year.
- Dog poop on Hill Park
 - The board made a choice to broadcast the community concern, as it affects the street in front of our pool, which kids and members walk along. We want to get

ahead of it before the season begins. Please be responsible when walking your pets.

Open Session:

1. **PWIA Pool Manager** – Rebecca Crapo
 - a. Interviews will continue until March 31, so there is still time to apply.
2. **President** – Skye Gordineer
 - a. Nothing to discuss.
3. **Treasurer** – Matt Brock
 - a. As a follow-up to a member's concern voiced during the 2025 annual membership meeting, Matt inquired with the pool's insurance broker regarding increasing the pool's business insurance. A summary of current coverage as well as incremental costs to increase the pool's coverage is below.
 - Current annual amount: \$6,173 includes \$2M of business insurance and \$2M of directors and officers insurance.
 - Increasing both limits to \$3M would be approximately \$729 more per year bringing the total to about \$6,902.
 - Increasing both limits to \$4M would be approximately \$1,438 more per year bringing the total about \$7,611.
 - Matt motioned the increase in insurance coverage to \$3,000,000. Discussion was had. Bonnie seconded. Motion approved by the board.

Comments

- 1) Proprietary dues and swim dues collections have begun.
- 2) Cash year-over-year is \$63K higher.

Data per Quickbooks					
	Last Year	Last Month	This Month	Better / (Worse) vs:	
Account	02/29/2024	01/31/2025	02/28/2025	Last Month	Last Year
Operating	23,918	15,838	23,821	7,983	(97)
Reserve	130,828	198,468	193,949	(4,519)	63,121
Total	154,746	214,306	217,771	3,464	63,024

4. **Membership** –Bonnie Higley
 - a. Wait list offers will go out in the next few weeks.
5. **Operations** – Nawaf Al-Baghly
 - a. Nothing to report.
6. **Communications** – Sarah Villalobos
 - a. 2nd annual polar plunge was a great success.

- b. Proprietary members registration due date is May 16. Members who register after that date will have a \$20 late fee.
 - c. Registered / paid members will be able to begin booking parties on April 14.
 - d. Registration emails are going out regularly.
- 7. **LifeGuard Admin** - Brian Long (PWIA Lifeguard Admin.)
 - a. Nothing to discuss.
- 8. **Secretary** – Sheridan Corrales
 - a. Nothing to discuss.

The meeting adjourned at 8:59 pm by Skye Gordineer.

The next meeting will be held on April 16, 2025 at 7:15pm.