

THE MINUTES OF THE MONTHLY MEMBER MEETING OF THE PARK WILSHIRE IMPROVEMENT ASSOCIATION

February 5, 2025

The scheduled meeting of the Park Wilshire Improvement Association, a California non-profit membership corporation (the "Association") was held at 2575 Park Wilshire Avenue, San Jose, pursuant to notice duly given to all of the directors and members.

Call to order and meeting minutes

The meeting was called to order by Skye Gordineer on January 15, 2025 at 7:21pm. Skye Gordineer motioned to approve the [January 2025](#) meeting minutes; the motion was seconded by Matt Brock. The minutes were approved.

Board Members Present:

- Skye Gordineer (President)
 - Sheridan Corrales (Secretary)
 - Bonnie Higley (Membership)
 - Angela Soares (PWIA Lifeguard Admin.)
 - Matt Brock (Treasurer)
 - Sarah Villalobos (Communications)
 - Nawaf Al-Baghly (Pool Operations)
-
- Others in attendance:
 - Rebecca Crapo (PWIA Pool Manager)

Want to discuss / Other:

1. Question for Adam Berns (PWIA Webmaster) - uploading the minutes on the site
2. Reach out to Adam about language for the upcoming

Open Session:

1. **PWIA Pool Manager** – Rebecca Crapo
 - a. Contacted prior lifeguards
 - b. Updated website link and application links for lifeguards
 - c. Lifeguards have until the end of February to respond
 - d. We will need to hire some lifeguards
 - e. Some prior lifeguards have already responded about interest

2. **President** – Skye Gordineer
 - a. Swim Season changes in cost - Need to email out and discuss
 - b. Annual Meeting February 26
 - i. Discussing the increase in dues at the annual meeting for 2026
 - ii. Each board member will briefly talk about their position for the year
 - iii. We still need someone for the position of PWIA Lifeguard Admin.
 - iv. Proposed annual meeting agenda: Review the year, answer any questions and voting

3. **Treasurer** – Matt Brock

- a. Putting together invoices with pool paperwork
- b. Pool guy (JG Bay Area Pool Inc) invoice: billed \$1500.
 - i. Drained the big deep end and was refilled
 - ii. Acid washed the pool
 - iii. The pool looks a lot whiter. Fixed some lights.
 - iv. Warranty period is 3 years from the repair done in January 2024.
- c. Discussed possible maintenance to drain the pool on a 5 year timeline / regular maintenance on the bottom of the pool
- d. New router added to corner of cabana.
- e. Floodlight with camera added to back of pumphouse.
- f. Cash position: see table below
 - i. No significant items in January.
 - ii. Cash year-over-year is \$64K higher.

Data per Quickbooks					
	Last Year	Last Month	This Month	Better / (Worse) vs:	
Account	01/31/2024	12/31/2024	01/31/2025	Last Month	Last Year
Operating	19,971	19,639	15,838	(3,800)	(4,132)
Reserve	130,292	200,045	198,468	(1,577)	68,176
Total	150,263	219,684	214,306	(5,377)	64,043

4. **Membership** –Bonnie Higley

- a. Rebecca Babcock single mom inquiry
 - i. Not the owner of the house, needs the homeowner to join the pool (back pay and late fee)
 - ii. Will follow up with her with the back numbers

5. **Operations** – Nawaf Al-Baghly

- a. Water bottle refill station installed and functioning
- b. Pool surface repaired and acid washed
- c. (GFCI) Outlet needs replacing - need to start by testing and replacing the outlet, if that does not work we will go to an electrician
- d. Women’s toilet on the left won’t flush
 - i. Last replaced in 2022

6. **Communications** – Sarah Villalobos

- a. We have a few non-resident community members interested in being friends of the board.
- b. Will see if one would be interested in Friends of the Board for the 4th of July.
- c. Sending out information about the February annual meeting and interested in being a board member (resident members only)
- d. Saturday, March 1st Polar Plunge
 - i. Have an information table
 - ii. 48 RSVPs as of 2/5 - guaranteed t-shirt
 - iii. Final RSVP due 2/25
- e. Will order t-shirts that will be ready for the event.

7. **LifeGuard Admin** - Angela Soares
 - a. Pool party information page was made and will be added to the site
8. **Secretary** – Sheridan Corrales
 - a. Will reach out to Adam Berns (PWIA Webmaster) again about uploading notes to the site. Currently not working to upload the minutes.

The meeting adjourned at 8:4 pm by Skye Gordineer.

The next meeting will be held on February 26th, 2025 at 7:30pm and March 19th, 2025 at 7:15.