

# THE MINUTES OF THE ANNUAL MEMBER MEETING OF THE PARK WILSHIRE IMPROVEMENT ASSOCIATION

August 21, 2024

The scheduled meeting of the Park Wilshire Improvement Association, a California non-profit membership corporation (the "Association") was held at 2575 Park Wilshire Avenue, San Jose, pursuant to notice duly given to all of the directors and members.

## Call to order and meeting minutes

The meeting was called to order at 7:24 on August 21, 2024. Matt motioned to approve the July 2024 meeting minutes; the motion was seconded by Nawaf. The minutes were approved.

## Board Members Present:

- Skye Gordineer (President)
- Sheridan Corrales (Secretary)
- Bonnie Higley (Membership)
- Angela Soares (PWIA Lifeguard Admin)
- Matt Brock (Treasurer)
- Sarah Villalobos (Communications)
- Nawaf Al-Baghly (Pool Operations)
  
- Others in attendance:
  - Rebecca Crapo (PWIA Pool Manager)

## Open Session:

1. Rebecca Crapo (PWIA Pool Manager) - more snacks have disappeared then we have gotten venmo'd for
  - a. Discussed Pool will be closed at 7 and pool cards will not work after 7pm
  - b. Weekends will be open until 8pm
  - c. Triathlon went well
    - i. Next year we want to let the community know to come on out and cheer on the athletes
  - d. Discussed using mail chimp to send out quick text messages for alerts
  - e. Bought a new rope for the deep end and installed
  - f. Guards did a good job this year showing up but need reminders to do chores or get on deck when multiple guards are on
  - g. Reviewed Survey feedback which was overall positive.
    - i. Community enjoys the extended hours, updates of new materials, communications, events and lifeguards
    - ii. Suggestions:
      1. More umbrellas and shade
      2. More cafe tables
      3. Women's night
      4. Fix up the bathrooms
      5. Stay open longer and later
      6. Swim classes
      7. Foosball table

- 8. Cardboard races
- 9. Text notifications
- iii. Complaints: adult swim is too long
  - 1. Shortening adult swim for next swim season
  - 2. Cleaning
    - a. add swifter / broom sweeping to the morning routine for lifeguards

2. Board member updates:

- a. **President** – Skye Gordineer
  - i. The pool is running smoothly - no updates
- b. **Treasurer** – Matt Brock
  - 1. Treasurer's Report:

Comments: July 2024

1) Comments: July 2024

1) Transferred the PayPal cash (apprx \$5K) to Wells Fargo in August.

2) Recommend turning off the heat sooner than last year to save on heating costs.

Account	Last Year	Last Month	This Month	Better / (Worse) vs:	
	07/31/2023	06/30/2024	07/31/2024	Last Month	Last Year
Operating	106,113.67	124,056.94	91,827.25	(32,229.69)	(14,286.42)
Reserve	202,272.75	200,209.12	201,231.96	1,022.84	(1,040.79)
<b>Total</b>	<b>308,386.42</b>	<b>324,266.06</b>	<b>293,059.21</b>	<b>(31,206.85)</b>	<b>(15,327.21)</b>

3) Discussed voting over raising the \$99 for operations and ownership associate member pricing: raising the rate 699

- a. Keep adding more value to our pool (fence, bathroom, etc).
- b. Proprietary members is 25 less
- c. **Membership** –Bonnie Higley
  - i. A few people inquiring about membership
- d. **Operations** – Nawaf Al-Baghly
  - i. Found secondary containment for chemicals and looking into moving hazardous materials
  - ii. Pool surface spots are not a big concern according to the company who installed but still need to be fixed
    - 1. Need to drain a portion of the pool this summer to fix
  - iii. Park strip landing sprinklers need to be fixed as they are watering the street
    - 1. Discussed dry-scaping
    - 2. Pushing out the fence to allow for more walking space, wagons and wheelchairs

- a. Could price out for a long term plan
    - b. Check with city zoning
  - iv. Offseason need to be replaced:
    - a. Replacing the basketball (under warranty)
    - b. Possible bathroom remodel (flooring, showers, windows)
    - c. Replacement gutters in front and back need replacing
    - d. Water heater door needs to be replaced
    - e. Bathroom windows need to be fixed
    - f. Shower head falling off
    - g. water fountain
    - h. Add shampoo and conditioner dispensers to showers
- e. **Secretary** – Sheridan Corrales
  - i. No updates
  - ii. Will email new homeowners about required paperwork
- f. **Communications** – Sarah Villalobos
  - i. No updates
- g. **LifeGuard Admin** - Angela Soares
  - i. Wine and Cheese night - discussed raffle going towards the water bottle refill station
  - ii. Extending pool bookings through September
    - 1. Pool parties went well and brought in money for our pool
    - 2. Need to make back \$600 in pool parties to cover guards
    - 3. Ideally make sure parties are booked one week in advance
      - a. Need to add language on the website about 50 person parties

The meeting adjourned at 8:55 pm by Skye Gordineer.

The next meeting will be held on September 18, 2024.