

THE MINUTES OF THE ANNUAL MEMBER MEETING OF THE PARK WILSHIRE IMPROVEMENT ASSOCIATION

July 10, 2024

The scheduled meeting of the Park Wilshire Improvement Association, a California non-profit membership corporation (the "Association") was held at 2575 Park Wilshire Avenue, San Jose, pursuant to notice duly given to all of the directors and members.

Call to order and meeting minutes

The meeting was called to order at 7:23 on July 10, 2024. Matt motioned to approve the June 2024 meeting minutes; the motion was seconded by Sarah. The minutes were approved.

Board Members Present:

- Skye Gordineer (President)
 - Sheridan Corrales (Secretary)
 - Bonnie Higley (Membership) absent
 - Angela Soares (PWIA Lifeguard Admin)
 - Matt Brock (Treasurer)
 - Sarah Villalobos (Communications)
 - Nawaf Al-Baghly (Pool Operations)
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- Others in attendance:
 - Rebecca Crapo (PWIA Pool Manager)

Open Session:

1. Successful Fourth of July
 - a. Need a template and more sign-ups / spreadsheet
 - b. Purchasing: Simplifying the menu helps
 - c. Saved money by going through Costco and a few things from Smart N' final
 - i. Rebecca Crapo (PWIA Pool Manager) created a spreadsheet of costs, leftovers and recommendations for next year
 - ii. Big splash, parade and watermelon contests went well
 1. It would be great to be able to shut down the street for the parade - but blocking the street takes a lot of work
 2. Use cones to block off the street by the pool
 3. Parade Patrol: Need an adult to keep kids on the sidewalk and / or balloons with a arrow to mark the way of the parade, turn through the playground to keep it safer
 - iii. Good turn out
2. Rebecca Crapo (PWIA Pool Manager)
 - a. The handicapped chair is being used
 - b. Shared that at another pool: members pay an additional \$50 per family and when they volunteer they get their \$50 back (compulsory volunteership for an event) or offer guest passes
 - c. Need to send out reminder to parents about "blue card kids" can only bring one guest and must sign guests in
 - d. Baby pool is draining a lot

- e. Chlorine in big pool is low, low read for the last 2 weeks
 - f. Discussed putting together pool survey
3. Board member updates:
- a. **President** – Skye Gordineer
 - i. Discussed Fourth of July
 - ii. Discussed possible additional community building opportunity: Kids Triathlon
 - 1. End of summer
 - 2. Sign-up genius and prizes
 - b. **Treasurer** – Matt Brock
 - 1. Treasurer's Report:

Comments: June 2024

- 1) We continue to track better than the budget due to more swim members than originally forecast.
- 2) Cash is about the same as last year at this time, but we are in a much better situation since that includes paying \$81K to resurface the pool.

Account	Last Year	Last Month	This Month	Better / (Worse) vs:	
	06/30/2023	05/31/2024	06/30/2024	Last Month	Last Year
Operating	121,617.27	128,717.94	124,056.94	(4,661.00)	2,439.67
Reserve	201,953.24	201,888.99	200,209.12	(1,679.87)	(1,744.12)
Total	323,570.51	330,606.93	324,266.06	(6,340.87)	695.55

- 2. Offseason need to be replaced:
 - a. Possible bathroom remodel (flooring, showers, windows)
 - b. Replacement gutters in front and back need replacing
 - c. Water heater door needs to be replaced
 - d. Bathroom windows need to be fixed
 - e. Shower Head falling off
- c. **Membership** –Bonnie Higley (absent)
 - i. no updates
- d. **Operations** – Nawaf Al-Baghly
 - i. no updates. Next month we will begin discussing the offseason needs
- e. **Secretary** – Sheridan Corrales
 - i. No updates
- f. **Communications** – Sarah Villalobos
 - i. Lots of parties are being booked, made the pool money
 - ii. Some issues with double booking
- g. **LifeGuard Admin** - Angela Soares
 - i. Wine and Cheese night - end of August, possibly a Friday night - this will be possibly the last party of the season
 - ii. Discussed when to end parties for the season
 - 1. Last year it was hard to staff pool parties once lifeguards went back to school

The meeting adjourned at 8:34 pm by Skye Gordineer.

The next meeting will be held on August 21, 2024.