

THE MINUTES OF THE ANNUAL MEMBER MEETING OF THE PARK WILSHIRE IMPROVEMENT ASSOCIATION

April 24, 2024

The scheduled meeting of the Park Wilshire Improvement Association, a California non-profit membership corporation (the "Association") was held at 2575 Park Wilshire Avenue, San Jose, pursuant to notice duly given to all of the directors and members.

Call to order and meeting minutes

The meeting was called to order at 7:27 on April 24, 2024. Matt motioned to approve the March 2024 meeting minutes; the motion was seconded by . The minutes were approved.

Board Members Present:

- Skye Gordineer (President)
- Sheridan Corrales (Secretary)
- Bonnie Higley
- Angela Soares (PWIA Lifeguard Admin)
- Matt Brock (Treasurer)
- Sarah Villalobos (Communications)
- Nawaf Al-Baghly (Pool Operations)

- Others in attendance:
 - Rebecca Crapo

Open Session:

1. Board member updates:
 - a. **President** – Skye Gordineer
 - i. TBD on soft opening, possibly May 18 - clean up on May 18 also - or Memorial day weekend / May 24 full open
 - b. **Treasurer** – Matt Brock
 1. Numbers, wait-list offers.
 - a. 207 sign-ups complete
 - b. 20 have submitted but not paid
 - c. Need 53 more
 - d. 40 waitlist offers have already gone out. Will be more aggressive after deadline of April 30
 - e. Some members have had issues logging in- working with Adam to fix
 2. Plan for membership card printing.
 3. Genie coordination
 - a. Gas heaters need to be fixed so they are not constantly turning off and on.
 - b. Solar needs to be on at least a week before gas is turned on for the season.
 - c. Need to throw out trash, don't just keep it around. Go through stuff being stored and just hanging around the pumphouse.
 4. Painter scheduled for tomorrow, April 25.
 5. Swim closet drywall repair to be finished next week.
 6. Swim lesson closet cleanout

7. Gardener bidding
8. New equipment needed
 - a. Warning sign(s)
 - b. Pole skimmer(s)
9. Rezoning as open space - inquired with the city if this will affect PWIA
- c. **Membership** –
 - i. Working through emails and getting people signed up
 - ii. Planning to send a waitlist status email
- d. **Operations** – Nawaf Al-Baghly
 - i. No major updates
 - ii. Inspect fire extinguishers next week
 - iii. Janitor supplies ordered
- e. **Secretary** – Sheridan Corrales
 - i. Working on approvals for new memberships - need escrow statements
- f. **Communications** – Sarah Villalobos
 - i. E-mail sent to sign up by April 30th
 - ii. Facebook post reminder sent as well
 - iii. Community bulletin board? (Crafts, babysitter, dog walker, a place to post, lost dog, lawn service, etc)
 - iv. Possible water aerobics class
- g. **LifeGuard Admin** - Angela Soares
 - i. Outside vender wanted to come in- liability issues, our insurance won't cover
 - ii. Food trucks are allowed on street
 - iii. Catered food allowed
 - iv. 2 school parties are booked 5/22 and 5/30
 - v. Pool parties are being booked
- h. Other
 - i. Discussed parties: 4th of July, End of the Season, Schools out celebration, Movie night (early in the season because it gets dark earlier)
 - ii. Need to powerwash chairs
- i. **Rebecca Crapo (PWIA Pool Manager)**
 - i. Buying: pool safety sign and 2024 stickers for the cards, lifeguard supplies, first aid kit
 - ii. Snacks and diapers to sell (cash or paypal)

The meeting adjourned at 9:01 pm by Skye Gordineer.

The next meeting will be held on May 15, 2024.