

THE MONTHLY MEETING OF THE BOARD OF DIRECTORS OF THE PARK WILSHIRE IMPROVEMENT ASSOCIATION

09.20.2023

The scheduled meeting of the Park Wilshire Improvement Association, a California non-profit membership corporation (the "Association") was held in person at 2575 Park Wilshire Dr., pursuant to notice duly given to all of the directors and members.

A. Call to order and meeting minutes

The **Monthly** meeting called to order at **7:15 PM** via in person on **09/20/2023**

Board Members Present:

- Matt Brock (Treasurer)
- Skye Gordineer (Pool Operations)
- Quinn Nichols (Membership)
- Gabe Regalado (Secretary)
- Sarah Villalobos (PWIA Lifeguard Admin)

Not in attendance:

- Robert Stillwell (President)
- Angela Soares (PWIA Communications)

Others in attendance:

- Rebecca Crapo (Pool Manager)

B. Email Discussion since prior meeting:

- Member and Key Cards
- Wine and Cheese Receipts \$1,171.21
- HOA Documents

C. Closed Session

D. Open Session 7:20 PM 08/20/2023. Motion to approve prior meeting minutes.

1. President

2. Lifeguard admin/pool manager

- a. For June, there were 23 pool parties. There was one large party (Price) which brought in \$500 and four 50 person parties at \$200 each. The total amount collected for June was \$4,000.
- b. For July, there were twelve 30-person parties, at \$150 each, which brought in \$1,800. This does not account for the money brought in for the 4th of July party.
- c. For August, there were thirteen 30-person parties, at \$150 each, which brought in \$1,950.

- d. For September, only weekend parties are available. There are nine 30-person parties at \$150 each and one 50 person party at \$200, which brought in \$1,550.
- e. There were only five 50-person (\$200) parties booked for the summer and only 1 large party (Price for \$500) and those were all in June.

June: \$4,000
July: \$1,800
August: \$1,950
September: \$1,550
Total for 2023 parties: \$9,300

- f. Roll out pool parties and bookings one or two months sooner on the website.
- g. October 26th 2023 will be Halloween Judging night.

3. Operations

- a. Closing duties check list ready by October 7th 2023.
 - a. Closing of the pool will be October 8th 2023 between 3-5 pm.
 - b. Bucket Test.
 - c. Last day of pool being open is October 1st 2023.
- b. Resurfacing the pool bids and information complete by all board members by October 4th 2023. Costs, Timing, Drain, Lights, Refill three (3) sets of second (2) handrails for ADA.

4. Membership

- a. Website management

5. Secretary

- a. Recruiting for operations, New IT and Web management system.

6. Communications

- a. Send an email with description and opening of operations board position.

7. Treasurer:

- a. After large expenditures earlier in the year, cash is finally better than last year at this time by \$6K.
- b. Utilities summary:
 - a. Electricity appears to be significantly lower than last year, seemingly due to new pumps.
 - b. Electricity usage is about 60% of what it was last year. I believe this is due to the new pumps that were installed in March 2023.
 - c. June - September bills last year = \$10,513
 - d. June - September bills this year = \$6,957, down \$3,556, 34%.
- c. Water is 77% of last year (i.e., less water used due to leaks last year). Recommend a bucket test after the pool is closed to swimmers to double-check.

E. Motions

Meeting adjourned at 8:31 PM. Next board meeting is on 10/18/2023 at 7:15pm at 2575 Park Wilshire.

Respectfully Submitted,

Gabe Regalado
Secretary