

**THE MINUTES OF THE MONTHLY MEETING OF THE BOARD OF DIRECTORS OF
THE PARK WILSHIRE IMPROVEMENT ASSOCIATION
08.16.23**

The scheduled meeting of the Park Wilshire Improvement Association, a California non-profit membership corporation (the “Association”) was held in person at 2575 Park Wilshire Drive San Jose CA 95124., pursuant to notice duly given to all directors.

A. Call to order and meeting Minutes

The Monthly meeting called to order at 7.23 PM via in person on 08/16/2023. “Skye” motioned to approve previous month’s minutes 07/19/2023. “Matt” seconded. All approved.

Board Members Present:

- Matthew (“Matt”) Brock (Treasurer)
- Sarah Villalobos (PWIA Lifeguard Admin)
- Angela Soares (PWIA Communications)
- Skye Gordineer (Pool Operations) – Via Phone Conference
- Gabe Regalado (Secretary)

Not Present:

- Quinn Nichols (Membership)
- Robert Stillwell (President)

Others in attendance:

- Rebecca Crapo (Pool Manager)

B. Email Discussion since prior meeting:

1. QR Code - Raffle
2. 4th of July Head Count 339
3. Wine and Cheese Success

C. Closed Session

D. Open Session

1. President (Robert)
2. Treasurer (Matthew Brock)
 - a. We need a firm plan for our big capital expenditures, particularly for resurfacing the pool.
 - b. Need to start thinking about rates and membership numbers for 2024.
 - c. I transferred the cash from PayPal to Wells Fargo in July (similar timing as 2022). Approximately \$9K.

Account	Last Year 07/31/2022	Last Month 06/30/2023	This Month 07/31/2023	This Month vs:	
				Last Year	Last Month
Checking	110,716.85	121,617.27	106,113.67	(4,603.18)	(15,503.60)
Reserve	202,168.74	201,953.24	202,272.75	104.01	319.51
Total	312,885.59	323,570.51	308,386.42	(4,499.17)	(15,184.09)

3. Lifeguard admin/pool manager

- a. Guards on the phone.
 - b. Pool online booking down from 08/12/2023 – 08/16/2023.
 - c. Lifeguard new hours starting week of 08/16/2023 3pm-7pm weekdays.
4. Operations
 - a. Possible resurfacing pool.
 - b. Men's showers heads.
 5. Membership
 - a. 1774 Paetro Inquire
 - b. 1767 Balsa Inquire
 6. Communications
 - a. New Hours post Labor Day
 - b. No pool party's after Labor Day
 - c. Survey out to non-swim members after pool closes
 - d. Board recruitment
 7. Secretary
 - a. Board members should send agenda discussion topics seven (7) days in advance prior to future meetings.
 - b. ADA lift – Global Lift Corp/ Commercial Series Lift Maki Swim School.
 - c. Need to budget between 5K – \$8K
 - i. Pictures, Measurements of the space (if space is a concern), Style of pool deck, Thickness of pool deck (if you have the information).
 - ii. Zip Code for Installation, Timeline for your Project, Type/Quantity of Pool Lift(s), Any other relevant notes or questions about your Project
 8. Wine & Cheese / Movie Night
 - a. Expenses need to be turned in.
 - b. Next year's event signage and notifications 1 month in advance.

E. Motions

Meeting adjourned at 8:28 PM. Next board meeting is on 09/20/2023 at 7:15pm at 2575 Park Wilshire Drive San Jose CA, 95124

Respectfully Submitted,

Gabe Regalado
Secretary