

THE MINUTES OF THE ANNUAL MEMBER MEETING OF THE PARK WILSHIRE IMPROVEMENT ASSOCIATION

March 22, 2022

The scheduled meeting of the Park Wilshire Improvement Association, a California non-profit membership corporation (the "Association") was held via Zoom Conference Call and In Person, pursuant to notice duly given to all of the directors and members.

A. Call to order and meeting minutes

The **Annual** meeting called to order at 7:30pm on March 22, 2022.

Board Members Present:

- Adam Berns (President)
- John Bronson (Operations) Via Zoom
- Al Williams (Treasurer)
- Matt Brock (membership)
- Skye Gordineer (Director of Lifeguard Admin)
- Sarah Villalobos (Communications)

Others in attendance:

- Various other PWIA resident members

Board Members not Present:

- Ofer Mizrach (Secretary)

B. Email Discussion since prior meeting

1. N/A

C. Open Session

1. President – Intro and review by Adam
 - a) Year in review:
 - i. Successful 2021 Season.
 - ii. We plan to be fully open this summer with no restrictions.
2. Membership – Matt Brock
 - a) We had full membership post-COVID.
 - b) The waitlist continues to grow and is about 5 years long.
 - c) Outreach to new home owners is on-going, but always a challenge with turnover.
3. Treasurer – Al Williams
 - a) Financial report and historical summary: Pool in good standing. Losses during Covid season are starting to return.
4. Lifeguards - Skye Gordineer
 - a) We ended the season with 14 lifeguards.
 - b) We currently have 7 guards that are planning to return for the 2022 season.
5. Communications – Sarah Villalobos
 - a) Overview of the Communications platforms and the website.
6. Operations – John Bronson
 - a) Maintenance updates: Pump leak fixed, cabana roof replaced, internet added to the facility for upgrades to security systems (not for member or lifeguard use), major pruning of facility trees, fence security upgrades, rekeying of all locks after a break-in.

7. Secretary –
 - a) None.

8. Voting
 - a) A quorum was achieved via proxy and members present. 52 members present by proxy or in person, or online.
 - b) Overview of voting process; 2 people are to be voted in; no specific positions are identified.
 - c) Nominations:
 - i. Erika Foss was nominated.
 - ii. Robert Stillwell was nominated.
 - iii. John Bronson was nominated.
 - iv. Matt Brock was nominated.
 - d) Adam Berns proposed a motion to accept Erika and Robert by a vote of acclamation.
 - i. It passed verbally and unanimously.

9. The community meeting was adjourned at 8:00pm

D. Post Vote Meeting:

1. Regular meeting and business; Adam called the meeting at 8:06pm:
2. Roles were discussed and were voted on unanimously as follows:
 - a) President – Adam Berns
 - b) Secretary - Robert Stillwell
 - c) Treasurer – Matt Brock
 - d) Membership - Erika Foss
 - e) Operations - John Bronson
 - f) Lifeguard Admin – Skye Gordineer
 - g) Communications – Sarah Villalobos
3. Meetings will continue to be held on the 2nd Tuesday of each month at 7:15. Either in person or via Google Meet.
4. Board communications will continue to be via emails, text, and meetings.
5. There is currently no set budget for the year. The BOD should establish spending priorities.
6. The coordinating of the member parties will be added to the role of the Lifeguard Admin.
7. Friend of the Board positions for this season: Pool Event Coordinator, BBQ Person.
8. Next meeting: April 12, 7:15pm.

E. Closed Session

1. NA

We adjourned the meeting at 8:36pm. Next meeting 4/12 at 7:15pm.

Respectfully Submitted,
Skye Gordineer, Lifeguard Admin