

THE MINUTES OF THE MONTHLY MEETING OF THE BOARD OF DIRECTORS OF THE PARK WILSHIRE IMPROVEMENT ASSOCIATION

October 8, 2019

The scheduled meeting of the Park Wilshire Improvement Association, a California non-profit membership corporation (the "Association") was held at 2575 Park Wilshire Avenue, San Jose, pursuant to notice duly given to all of the directors and members.

A. Call to order and meeting minutes

The **Monthly** meeting called to order at 7:20pm on October 8, 2019. Matt **motioned** to approve the August, 2019 meeting minutes; the motion was seconded by Adam. The minutes were **approved**.

Board Members Present:

- John Bronson (President)
- Skye Gordineer (Secretary)
- Al Williams (Treasurer)
- Matt Brock (Membership)
- Robyn Girard (Director of Lifeguard Admin)
- Adam Berns (Communications)

Others in attendance:

- None

Board Members not in Attendance:

- Brian Tanger (Operations)

B. Email Discussion since prior meeting

1. None to be reported.

C. Community Discussion

1. None.

D. Open Session

1. President - John Bronson
 - a) A senior discount membership or "membership lite" still needs to worked out.
2. Membership – Matt Brock
 - a) The two new Pistache trees are in (and look great).
 - b) Key cards are deactivated for the majority of memberships.
 - c) Offseason party ideas - bingo party, boat building party, poker night, game night.
3. Secretary – Skye Gordineer
 - a) None.
4. Communications – Adam Berns
 - a) None.
5. Member Party Coordinator - Jennifer Shaw
 - a) None.

6. Treasurer – Al Williams

a) Financial report and historical summary:

Financial Summary	Checking	Savings	Total	Paypal
This Month: October 8, 2019	72,630	240,436	313,066	0
Last Month: September 2019	80,716	240,436	321,152	0
Last Year: October, 2018	79,334	219,326	298,660	
Increase / (Decrease) versus:				
Last Month	(8,086)	0	(8,086)	0
Last Year	(6704)	21,110	14,406	

7. Lifeguards - Robyn Girard

a) Two Items from Mary N.:

- i. Basketball hoops removal? Board thoughts: they are more fun than trouble.
- ii. Kids with floaties in the deep end. This should be added to the training for the lifeguards to remind little kids in floaties to stay in the shallow end.

b) Robyn to write up the roles for The Lifeguard Manager and The Pool Manager to facilitate finding someone to fill these two roles.

8. Operations – Brian Tanger as reported by John Bronson

- a) Repair of conduit in pump house. John to work with Brian to resolve.
- b) Repair of loose bricks and peeling fiberglass during the off season. Brian to get quotes. It was agreed to solicit a bid from SJ Pools for this work as well.
- c) Key system: Ping pong room is being used? Keyed door on side of ping pong room?
- d) Solar array post replacement, need to get scheduled and budgeted for off season.
- e) Door welding, not firmly scheduled yet (waiting for the welder to be working in the area).
- f) Bathroom upgrades updates?
 - i. Screen over front window for women’s bathroom to improve ventilation. Or add windows in changing rooms to increase cross ventilation.
 - ii. Get bids to improve drainage (another drain in the center of room) in women’s bathroom.
- g) Pool Gas Heaters Replacement: John has contacted 6 companies. Genie has proposed (2) ETI heaters (higher efficiency) for \$20k. SJ Pools also provided a bid for (2) ETI heaters for \$16,100. Robyn motions to hire SJ Pools to replace the heaters, contingent on a site visit of the pump house. Skye seconds.
- h) Tuff Shed - It was agreed to wait on a tuff shed for this year and use one of the bathrooms for storage.
- i) Refrigerators to emptied and unplugged. Adam to attack this on Sunday.

E. Old Business/New Business

1. None

F. Closed Session -

1. None.

We adjourned the meeting at 8:33pm. Next meeting November 19th, at 7:15.

Respectfully Submitted,
Skye Gordineer, Secretary