

# THE MINUTES OF THE MONTHLY MEETING OF THE BOARD OF DIRECTORS OF THE PARK WILSHIRE IMPROVEMENT ASSOCIATION

March 7, 2018

The scheduled meeting of the Park Wilshire Improvement Association, a California non-profit membership corporation (the "Association") was held at 2575 Park Wilshire Avenue, San Jose, pursuant to notice duly given to all of the directors.

## 1. Call to order and meeting minutes

Meeting called to order at 8:41pm on March 7, 2018. A motion was made to approve the February meeting minutes. The minutes were approved.

**Board Members Present:** Jacqueline Quinn (Secretary), Al Williams (Treasurer), Alison Helmke (Director of Lifeguard Admin), John Bronson (Director of Communications), Jennifer Donahue (VP Membership), Robyn Girard (President), Bryan Tanger (Operations)

**Board Members not in attendance-**

**Others Attending:**

### A) Robyn Girard- President

- General report to Annual Meeting Attendees regarding board positions, board member perks, pool parties, etc.
- Taking nominations, explaining voting process, introducing nominees.

**Nominees;** Robyn Girard, Al Williams, Matt Brock, Adam Berns, John Bronson

**2018-2020 New Board Members;** Matt Brock, John Bronson, Robyn Girard, Al Williams

**New Roles;**

Jennifer Donahue- Membership

Jacqueline Quinn- Communication

Al Williams- Treasurer

John Bronson- President

Robyn Girard- Lifeguard

Matt Brock- Secretary

Brian Tanger- Pool Operations

All members voted, new positions approved.

### B) Al Williams - Finances:

- The cash position of the Association remains strong. Operations AC balance is \$24,418. Reserve AC balance is \$202,028. Last year AC balance was \$28124.

- Dues will increase due to San Jose minimum wage increase, 12.5% from \$12.00 to \$13.50.
- Paper bills to go to residents, email to non-resident swim members rather than paper bills/reminder.
- Dues for 2018 swim season will be \$475 for residents and \$599 for non-resident swim members.

**C) Brian Tanger– Pool Operations**

- Solar updated last year, pool house redone two seasons ago, no big issues last summer, there was a crack in the pool floor on October, it has been fixed.

**D) John Bronson – Communications**

- Blurb about emails and newsletter

**E) Jacqueline Quinn– Secretary**

- Nothing to report

**F) Jennifer Donahue – Membership**

- Overview of membership breakdown residents vs non-resident swim members, guests passes, swim season, etc. for annual meeting attendees.
- Membership Director will order new guest passes for 2018, guest passes will be held by the front desk.

**G) Alison Helmke/Mary Nobriga – Lifeguards**

- Nothing to report

**H) Jennifer Shaw- Pool Parties**

- Nothing to report

**I) Adam Berns- Webmaster**

- Nothing to report

**Next Meeting Tuesday April 10th at 7:15**

We adjourned the meeting at 9:30pm.

Respectively Submitted,

Jacqueline Quinn, Secretary