

**THE MINUTES OF THE MONTHLY MEETING OF THE BOARD OF
DIRECTORS OF THE PARK WILSHIRE IMPROVEMENT ASSOCIATION**

February 13, 2018

The scheduled meeting of the Park Wilshire Improvement Association, a California non-profit membership corporation (the “Association”) was held at Jack Holders Restaurant. San Jose, pursuant to notice duly given to all of the directors.

1. Call to order and meeting minutes

Meeting called to order at 6:41pm on February 13, 2018. A motion was made to approve the January meeting minutes. The minutes were approved.

Board Members Present: Jacqueline Quinn (Secretary), Al Williams (Treasurer), Alison Helmke (Director of Lifeguard Admin), John Bronson (Director of Communications), Jennifer Donahue (VP Membership) Robyn Girard (President), Brian Tanger (Pool Operations)

Board Members not in attendance-

Others Attending:

A) Robyn Girard- President

- Nothing to report

B) Al Williams - Finances:

- The cash position of the Association remains strong. Operations AC balance is \$24,321. Reserve AC balance is \$202,028. Last year AC balance was \$20,238.

C) Brian Tanger– Pool Operations

- Nothing to report.

D) John Bronson – Communications

- Mailer ready for board to package and mail annual meeting information. Please send out March 1st and canvas neighborhood 5th or 6th.

- Job postings for summer staff will be posted on Craigslist, NextDoor and through our PWIA newsletter.

E) Jacqueline Quinn– Secretary

- Nothing to report

F) Jennifer Donahue – Membership

- Nothing to report

G) Alison Helmke – Lifeguards/ Pool Manager

- Private or semi-private lessons will be available this summer week to week classes Monday through Friday or on the weekends. Cost will be \$25 for a weekend class or \$125 during g the week.
- Swim Instructors hired and WSI certified will be told they can recoup training costs upon ‘successful completion.’
- Pool Manager will order signage for lesson sign ups.
- Pay rates for Guards and Swim Instructors will be discussed next meeting.

H) Jennifer Shaw- Pool Parties

- Nothing to report

I) Adam Berns- Webmaster

- Nothing to report

Next Meeting ANNUAL MEETING Wednesday March 7th at 7:30

We adjourned the meeting at 8:19pm.

Respectively Submitted,

Jacqueline Quinn, Secretary