

**THE MINUTES OF THE MONTHLY MEETING OF THE BOARD OF
DIRECTORS OF THE PARK WILSHIRE IMPROVEMENT ASSOCIATION**

August 15, 2017

The scheduled meeting of the Park Wilshire Improvement Association, a California non-profit membership corporation (the “Association”) was held at 2575 Park Wilshire Drive. San Jose, pursuant to notice duly given to all of the directors.

1. Call to order and meeting minutes

Robyn called the meeting to order at 8:32pm on August 15, 2017. A motion was made to approve the June meeting minutes. The July minutes were approved.

Board Members Present: Jacqueline Quinn (Secretary), Al Williams (Treasurer), Alison Helmke (Director of Lifeguard Admin), John Bronson (Director of Communications), Robyn Girard (President) Jennifer Donahue (VP Membership), Brian Tanger (Director of Pool Operations)

Board Members not in attendance- n/a

Others Attending:

A) Robyn Girard- President

- Nothing to report

B) Al Williams - Finances:

- The cash position of the Association remains strong. Operations AC balance is \$90,000. Reserve AC balance is \$202,000.

C) Brian Tanger– Pool Operations

- Nothing to report

D) John Bronson – Communications

- A blurb will go out regarding the Schools Back In party 8/27 from 4-7 and new hours for end of season and Lifeguards End Of Season Party will be possibly 8/25.

E) Jacqueline Quinn– Secretary

- Previous months minutes have been emailed to the Webmaster for upload to website.

F) Jennifer Donahue – Membership

- Nothing to report

G) Alison Helmke – Lifeguards

- Pool Closure for 2017 season;

12-8 August 22nd

3:00-8:00 on all school days starting August 23rd

Saturdays and Sundays are 12-8

Last day of the Season is Labor Day from 12-4

- Complaints about guards, during ‘adult swim.’ Member complained that kids were not probably supervised. They do need prompts, reminders, etc.

- Written complaint from parent regarding swim lessons, lots of instructor changes.

- Board has noticed guards in chairs, doing their jobs. One board member noticed that the guards at the table are not as professional.

H) Jennifer Shaw- Pool Parties

- Nothing to report

I) Adam Berns- Webmaster

- Nothing to report

Next Meeting Tuesday September 19 at 7:15

We adjourned the meeting at 9:14pm.

Respectively Submitted,

Jacqueline Quinn,

Secretary