

THE MINUTES OF THE MONTHLY MEETING OF THE BOARD OF DIRECTORS OF THE PARK WILSHIRE IMPROVEMENT ASSOCIATION

January 2017

The monthly pool neighborhood meeting of the Park Wilshire Improvement Association, a California non-profit membership corporation (the “association”) was held at 1785 Balsa Ave. San Jose, pursuant to notice duly given to all of the directors and members.

1. Call to order and meeting minutes

Brian called the meeting to order at 7:18pm on January 17, 2017. Alison made a motion to approve the November meeting minutes and Jennifer made the second. The November minutes were approved.

The following board members were present: Brian Tanger: President; Al Williams: Treasurer; Alison Helmke: Operations; Robyn Girard: Secretary; Jennifer Donahue; Membership Director

A) Brian Tanger- President

- Brian spoke with Adam he and is working on DocuSign for some of the initial pool registration paperwork.
- The pool passed the 2017 Fire Marshall inspection and will receive our official certificate in the mail shortly to frame. Thank you to Brian Tanger who led the efforts with the fire department to ensure we passed accordingly.

B) Al Williams - Finances:

- The checking account is in solid standings for January \$25,088k and the savings has \$187,736k.
- Payroll continues to be the biggest expense for 2016 and moving forward
- The cost of water and electricity are increasing, so these areas that will be watched closely for the 2017 swim season.
- Al made a proposal to follow our existing pay structure for lifeguards until July 1st 2017. At this time, lifeguards whose pay rate is less than \$12.50, will be increased to \$12.50. Everyone whose pay rate is over \$12.50 per hour will stay at that rate, and there will be no interim raises except what is driven by

minimum wage law. Robyn Girard made a second for this motion and the motion passed by the board.

C) Alison Helmke – Pool Operations /Lifeguard Update

- We made a motion to ask John Nobriega to be the pool manager for the 2017 season. The past pool manager may not be able to return and we want to offer John the position. John is currently talking with Hope regarding the open position.
- We want to propose changes to how the lifeguards take their breaks and ensure the front gate is being monitored much closer than in the past swim seasons.
- The pool manager when on duty will be monitoring the front gate area to ensure everyone who enters is a member or approved guest.
- Brian Tanger made a motion to increase the dues by \$25 per swim membership. This motion was voted on and was passed by the board. In addition, the goal is to have 261 families become pool members based off of numbers for the past few years.
- Alison will have the gardner look at replacing one or two of the sprinklers as there are some dead shrubs due to the sprinklers not functioning properly.
- The baby pool is leaking sand from the filter. Genie pools is recommending a new filter which will hold up better in the long run. They are giving us a bid of \$1,200.00 for the new filter, so we want to ensure we understand what we are exactly fixing for the \$1,200. 00. Alison will get back with the updated information.

D) John Bronson – Communications

- John sent a new pool picture for the banner.

E) Robyn Girard – Secretary (no updates)

F) Jennifer Donahue – Membership

- Our current waitlist of 201 families is non-resident.

We adjourned the meeting at 8:24pm.

Respectively Submitted,

Robyn Girard

Secretary