

THE MINUTES OF THE MONTHLY MEETING OF THE BOARD OF DIRECTORS OF THE PARK WILSHIRE IMPROVEMENT ASSOCIATION

October 18th, 2016

The monthly pool neighborhood meeting of the Park Wilshire Improvement Association, a California non-profit membership corporation (the “association”) was held on the above date, pursuant to notice duly given to all of the directors and members.

1. Call to order and meeting minutes

Allison called the meeting to order at 7:22pm on October 18, 2016. Alison made a motion to approve the September meeting minutes and Hope made the second. The September minutes were approved.

The following board members were present: Al Williams: Treasurer; Alison Helmke: Operations; Robyn Girard: Secretary; Andrew Carrillo: Pool Manager; Hope Cahan: Lifeguard Manager; John Bronson; Communications

A) Al Williams - Finances:

- The checking account is in solid standings for October with \$40k and the savings has \$187k.
- Al will take care of the extra garbage cans so we are not paying additional fees

B) Hope Cahan – Lifeguard coordinator

- Hope will work with Al to coordinate the key card reader getting fixed.
- Hope will follow up with Andrew regarding the latest version of the pool signs.

C) Alison Helmke – Pool Operations

- Allison talked with Genie regarding filter replacement and she will be moving forward with the bid.
- Alison will have the Gardner look at replacing one or two of the sprinklers as there are some dead shrubs.

D) John Bronson – Communications

- We were approved on having a PWIA account on Next Doerr. We will use this for adverting the swim lessons.
- John will also change the top banner on the website.

E) Robyn Girard – Secretary (no updates)

F) Brian Tanger – President (no updates)

2. New Business

- Robyn will look into getting the sliding door fixed this weekend and will get two wooden sticks for the slider. This was fixed at cleanup day thanks to Alison and Al.
- The pool will be closing on October 22nd and clean-up day will be on October 23rd. Clean-up day will be at 9am on Sunday, October 23rd.

We adjourned the meeting at 8:02pm.

Respectively Submitted,

Robyn Girard

Secretary