

# **THE MINUTES OF THE MONTHLY MEETING OF THE BOARD OF DIRECTORS OF THE PARK WILSHIRE IMPROVEMENT ASSOCIATION**

**August 16th, 2016**

The monthly pool neighborhood meeting of the Park Wilshire Improvement Association, a California non-profit membership corporation (the “association”) was held on the above date, pursuant to notice duly given to all of the directors and members.

## **1. Call to order and meeting minutes**

Brian Tanger, the president, called the meeting to order at 7:24pm on August 16, 2016. Alison made a motion to approve the annual meeting minutes from the July meeting as edited by the board. John made a second and the minutes passed from July.

The following board members were present: Brian Tanger: President; Al Williams: Treasurer; Alison Helmke: Operations; Robyn Girard: Secretary; John Bronson: Communications. Andrew Carrillo the pool manager and Jennifer Donahue; Membership and Jennifer Shaw: the pool party coordinator also attended the August meeting.

## **2. Report Updates**

### **A) Jennifer Shaw: Pool Party Coordinator**

- Jennifer discussed some ways to improve pool parties moving forward. We discussed ways to improve the pool party guest list process and rules for the 2017 year.
- We discussed an issue regarding a pool party that took place. Based off of the discussion, Robyn made a motion to return the deposit to a family who hosted a party and Hope made a second and the motion passed. The board all agreed to return one family their deposit back from a pool party that was being discussed.
- Robyn made a motion for the second party scenario that the board discussed where the family does not get their \$100 deposit due to the 2016 rules not being followed and Hope made a second for this. The board all agreed and the motion passed.

### **B) Al Williams - Finances:**

- The checking and savings are in solid standings for this year. We need to ensure we are more careful with movie night and pool party spending to ensure we do not exceed the budget.

- The payphone line was cancelled.

**C) Jennifer Donahue – Membership**

- There are currently 164 non-resident families on the waitlist at this time for the pool.

**D) Hope Cahan – Lifeguard coordinator**

- Robyn made a motion to buy gift cards for the lifeguards. Alison made a second for the motion. Andrew will provide a list of guards to Jennifer Donahue so she can purchase the gift cards as the motion passed.
- Andrew will work with the lifeguards to take better charge at the gate to ensure only members are coming in as this was a board concern that was raised.

**E) Alison Helmke – Pool Operations**

- The pool will be heated until Labor Day.
- We bought a new LED light for the pool, which Genie Pools installed.

**F) Robyn Girard – Secretary (no updates)**

**G) John Bronson – Communications (no updates)**

**3. New Business**

- Andrew created a new graphic for the upcoming swim season, which we edited at the meeting. Andrew will send a revised copy.
- We discussed the solar rebate we hope to get from our solar project. Brian has to go to the city to get the plans so we can move the process forward.

We adjourned the meeting at 8:42pm.

Respectively Submitted,

Robyn Girard

Secretary

| DATE & TIME  | EVENT  |  |
|--|--|--|
| June 11th<br>(Saturday 12pm to 3pm)                      | Schools Out Party  |  |
| June 24th (Friday<br>8-10pm)<br><br>(Sunset<br>8:30pm)   | Movie Night / Wine & Cheese Night  |  |
| July 4th<br>(Monday 12-3pm)                              | Fourth of July BBQ   |  |
| July 22nd (Friday<br>8-10pm)<br><br>(Sunset<br>8:20)     | Movie Night / Beer & Bites Night   |  |
| August 5th (Friday<br>7:30-10pm)<br><br>(Sunset<br>8:10) | Movie Night / Spirits & Snacks Night<br><br><i>Star Wars: The Force Awakens (Runtime 2:16)</i> |  |
| August 20th<br>(Saturday 12-3pm)                         | Back to School Party   |  |

## 2016 PWIA EVENT SCHEDULE

*Tentative - Dates Subject to Change*

