

**THE MINUTES OF THE ANNUAL MEETING OF THE BOARD OF  
DIRECTORS OF THE PARK WILSHIRE IMPROVEMENT ASSOCIATION**

**June 21st, 2016**

The annual pool neighborhood meeting of the Park Wilshire Improvement Association, a California non-profit membership corporation (the “association”) was held on the above date, pursuant to notice duly given to all of the directors and members.

**1. Call to order and meeting minutes**

Brian Tanger, the president, called the meeting to order at 7:24pm on June 21, 2016. Alison made a motion to approve the annual meeting minutes from the May meeting as edited by the board. John made a second and the minutes passed.

The following board members were present: Brian Tanger: President; Al Williams: Treasurer; Alison Helmke: Operations; Robyn Girard: Secretary, Jennifer Donahue: VP Membership, John Bronson: Communications. John, the assistant pool manager, attended in place of Hope to give pool updates.

**2. Board Reports**

**A) Alison Helmke – Pool Operations**

- The Electrician completed worked on completing the electrical project. There are one or two remaining lights that he will fix by the pool house.
- Al made a motion to cancel the telephone on premise and John made a second. The board passed the motion to cancel the payphone.
- Alison is working with the gardener to trim the trees to ensure we get the rebate.

**B) Al Williams - Finances:**

- Al said we have approx. \$130k in the operating expenses for the current month of June, and \$195k in savings.
- The solar panels are working fabulously and keeping the temperature just right based off of comparing past months heating bills.

**C) Secretary - Robyn Girard – no updates**

**D) Jennifer Donahue – VP Membership**

- We have approx. added 30 new members to the pool that are non-resident. We are at a total of 251 swim families at this time. Current wait list of families that are nonresidents are a 148.

**E) John – Lifeguard Updates in place of Hope**

- John, the assistant manager is asking for new rescue tubes. A total of 3. Robyn made a motion to move forward with the purchase of 3 rescue tubes and the board motion passed. John will purchase and turn in his receipts.
- He updated us on the pool lifeguards, the schedule and medical supplies. We approved him to move forward and procure what is needed to stay in safety compliance.
- Pool parties need to have better documentation and guest lists or the folks will lose their \$100 dollar deposit moving forward.

**F) John Bronson - Communications**

- John will send out a reminder email blast that there is no glass reminder at the pool. No alcohol reminder and wine, cheese and movie reminder will also be included in the next email communication blast.

**3. New Business**

- Movie night is scheduled for this Friday, June 22nd at 8pm.
- We discussed having a better tracking procedure for the guest passes moving forward at the front gate. Yellow and Blue cards need to sign in. Blue and Yellow card holders are allowed one guest at a time.

We adjourned the meeting at 8:34pm.

Respectively Submitted,

Robyn Girard

Secretary

DATE & TIME	EVENT	
June 11th (Saturday 12pm to 3pm)	Schools Out Party	
June 24th (Friday 8-10pm)  (Sunset 8:30pm)	Movie Night / Wine & Cheese Night	
July 4th (Monday 12-3pm)	Fourth of July BBQ	
July 22nd (Friday 8-10pm)  (Sunset 8:20)	Movie Night / Beer & Bites Night	
August 5th (Friday 7:30-10pm)  (Sunset 8:10)	Movie Night / Spirits & Snacks Night  <i>Star Wars: The Force Awakens (Runtime 2:16)</i>	
August 20th (Saturday 12-3pm)	Back to School Party	

## 2016 PWIA EVENT SCHEDULE

*Tentative - Dates Subject to Change*

