

**THE MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF THE
PARK WILSHIRE IMPROVEMENT ASSOCIATION OCTOBER 20th, 2015**

A meeting of the Board of Directors of the Park Wilshire Improvement Association, a California non-profit membership corporation (the “association”) was held on the above date at 2575 Park Wilshire Drive, pursuant to notice duly given to all of the directors and members.

I. Call to order

Brian Tanger called the meeting to order at 7:20 pm on October 20, 2015.

II. Roll call

The following members were present: Brian Tanger; President, Al Williams, Treasurer; Alison Helmke, Operations, Jennifer Donahue, Communications; Robyn Girard, Secretary, Hope Cahan; Lifeguard Manager.

III. Minutes- The September minutes were approved by the board.

IV. Board Reports

A) Al Williams Finances:

- Our Net Income this year in 2015 compared to last year at 2014 is \$9k less. Payroll increases were a big reason for the net income reduction. In 2015 we had both a pool manager and an assistant pool manager. The second was increased earlier pool hours which is increased lifeguard costs.
- Saturday mornings for the most part had heavier traffic at the pool than Sunday mornings.
- In addition, lifeguards are no longer needed after Labor Day due to the limited amount of traffic.
- The board discussed the potential need for a slight increase in pool dues. This will be further discussed prior to the start of the next season based off of upcoming expenses.

B) Communications/Events, Jennifer Donahue

- no updates

C) Secretary, Robyn Girard

- no updates

D) Hope Cahan – Lifeguard Manager

- The wireless box in the pool will remain active due to cost of termination and activation fees.
- We are cutting off keycard access on Oct. 25th after cleanup day, which starts at 9am.

E) Allison Helmke – Pool Operations

- no updates

F) Brian Tanger – President

- no updates

V. New Business

- Allison Helmke made a motion to table the landscape discussion for now. The motion passed as four board members wanted to focus funds in other areas. Hope disagreed with the motion, but due to the upcoming rains and other expenses the motion passed.
- The board received 4 different bids on solar panels and are awaiting one last bid. Some of the bids were for rectangular panels and some were for solar coils. The rectangular panels allow for draining which is necessary for the solar rebate vs the coils.
- The board set a date to meet with one of the solar contractors to better understand the bid. November 1st at 8am.
- The board made a motion to continue to move forward with Genie Pools for pool chlorine. We chose not to pursue and alternate provider.
- The garbage service has been stopped until May 2016.

V1. Adjournment

- Brian Tanger adjourned the meeting at 8:29pm.

Respectively Submitted,

Robyn Girard

