

**THE MEETING MINUTES OF THE BOARD OF DIRECTORS
OF THE PARK WILSHIRE IMPROVEMENT ASSOCIATION
July 20th, 2015**

A meeting of the Board of Directors of the Park Wilshire Improvement Association, a California non-profit membership corporation (the “association”) was held on the above date at 2575 Park Wilshire Drive, pursuant to notice duly given to all of the directors and members.

1. Call to Order:

The President, Brian Tanger, called the meeting to order at 7:28 pm on July 20, 2015.

2. Roll Call – All Board Members Were Present

Brian Tanger - President

Al Williams - Treasurer

Alison Helmke – Operations

Jennifer Donahue – Communications

Jennifer Shaw - VP Membership

Robyn Girard – Secretary

Veronica Henry – Pool Manager

Hope Cahan - Lifeguards

3. Approval of the Monthly Minutes:

-Motion for approval of the June minutes was made by Allison Helmke and Jennifer Donahue made a second motion to approve the minutes.

4. Board Reports:

A) Operations - Alison Helmke

- Pool temperatures were taken and the current temperature is 82 to 83 degrees.

- The grass is being watered twice a week by the pool per the efforts to save water.
- Jennifer got stickers with Allison to replace along with the edges of the pool.
- Alison gave the board a tour and update of the pump room.

B) Lifeguards Update – Hope Cahan

- Role expectations were reviewed with the lifeguards a few weeks back. Currently there remain a few areas for improvement which the lifeguard manager will review.
- We still have swim lessons available for families who are interested.
- The board has been asked to make more frequent appearances to the pool.

C) Treasurer - Al Williams

- Al reported on the monthly financials and did several year over year comparison graphs. We show a slight decline in the financials from this year compared to last year.
- Al reviewed the financials and this decline was mainly due to the pool house remodel, utilities, pool repairs and a slight decrease in swim lessons.

D) Membership - Jennifer Shaw

- We are full for the season no membership updates currently.

E) Communications/Events - Jennifer Donahue

- Jennifer will be updating the newsletter regarding the next movie night and the last session of swim lessons which go to August 7th.

F) Secretary - Robyn Girard

- No report

G) President - Brian Tanger

- Brian got a quote for timers getting installed for the showers.

5. New Business:

a. Water Usage, Pool Temperature and Solar Panels

- The board discussed additional ways to save water at the pool along with shower usage and shower temperature in the restrooms. We were locked in a half and half vote regarding whether to turn on the hot water in the showers. There was a vote taken on this in the July meeting.
- The board made a decision and a vote to turn the hot water on in the showers.
- We will look into small signs to be posted in the bathroom.
- Alison got a quote for replacement of the solar panels from Genie Pools. Brian will be getting two quotes for the solar panels as well for a comparison.

b. Formalizing Pool Parties:

A motion was made by Hope Cahan and Jennifer Donahue for the following:

- Two comped parties, two packs of guest passes, and lifeguard fees waived we voted and approved.

c. Reserve Studies:

- Al reviewed a sample of a reserve study to show from Brighton Square as a reference point.

6. Adjournment

The President, Brian Tanger, adjourned the meeting at 9:17 pm

Respectively Submitted,

Robyn Girard