

THE MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF THE PARK WILSHIRE IMPROVEMENT ASSOCIATION on May 19th, 2015

A meeting of the Board of Directors of the Park Wilshire Improvement Association, a California non-profit membership corporation (the “association”) was held on the above date at 2575 Park Wilshire Drive, pursuant to notice duly given to all of the directors and members.

I. Call to order

Brian Tanger called to order the regular meeting of the PWIA at 7:23 pm on May 19, 2015.

II. Roll call

The following members were present: Brian Tanger, President; Al Williams, Treasurer; Hope Cahan, Lifeguards; Alison Helmke, Operations, Jennifer Donahue, Communications; Jennifer Shaw, VP Membership

III. Approval of minutes from last meeting

-Motion for approval of April minutes by Allison Helmke and Jennifer Donahue made a second motion to approve the minutes.

Board Reports

A) Operations, Alison Helmke

- Review of 10 new lounge chairs that were purchased. Alison will purchase 3 new Red Lifeguard umbrellas.
- Alison would like website to list a full description of all board member titles. Board members will submit description to Jennifer Donahue, and this will be emailed to Tom for placement on the PWIA website.
- Cleanup day set for May 17th from 8-11am. Families arriving before 9am and working for a minimum of 2 hours will receive a book of guest passes.
- Opening Day set for Friday May 22nd.
- Gardeners will be decreasing watering to 2x/week for 2 ½ minutes
- Alison will call Joe Scott, City Environmental Health Department, to review water usage allowance.

- Suggested and motioned for the domestic water heater to be turned off to decrease unnecessary shower usage. Second motion made and approved unanimously.

B) Lifeguards and Swim Lessons, Hope Cahan

- Hope met with city about installing drought tolerant native landscaping in area between pool and Park Wilshire. Plans will be drawn up for this in the near future.

- Provided a recap on lifeguard interviews. 14 returning guards, 9 new guards, and 2 sub guards have been hired for this swim season.

- Veronica will complete her lifeguard training in April.

- A hotspot/WiFi connection has been purchased for Veronica to use for pool business while at the facility.

C) Treasurer, Al Williams

- Payroll for swim lessons reviewed and compared to last years budget.

- Review of swim dues received, resident dues received, and swim lesson registration fees received.

D) Membership, Jennifer Shaw

- Swim dues continue to be received. Will have communications send out a reminder blast for due date.

E) Communications/Events, Jennifer Donahue

- Discussed possibility of a PWIA facebook page. This was dismissed due to the confidentiality of swim members and waiver needed for pictures posted of individuals.

F) Secretary, Robyn Girard (not present)

- No report

G) President, Brian Tanger

- Facilitated new business below

IV. New business

a) Pool heat set to be turned on May 18th.

- b) Adam Berns will be sharing the role of Event Coordinator with Tyson Tano.
- c) John Nobriga will be taking the role of Pool Party Coordinator

V. Adjournment

Brian Tanger adjourned the meeting at 8:48 pm

Respectively Submitted,

Jennifer Donahue