

**MEETING MINUTES OF THE BOARD OF DIRECTORS FOR
THE PARK WILSHIRE IMPROVEMENT ASSOCIATION
March 18th, 2014**

A meeting of the Board of Directors of the Park Wilshire Improvement Association, a California non-profit membership corporation (the "association") was held on the March 18th, 2014 at 2575 Park Wilshire Drive, San Jose CA.

Call to Order:

Brian Tanger, newly appointed board president, called the meeting to order at 7:18pm on March 18th, 2014.

I. Roll call : The following members were present:

President: Brian Tanger

Membership: Jennifer Shaw

Treasurer: Al Williams

Secretary: Robyn Girard

Operations: Alison Helmke

Lifeguards: Hope Cahan

Communications: Jennifer Donahue

II. Board Member Updates

A) Operations; Alison Helmke

- Wireless: AT&T and Comcast will be giving bids for the cost of WIFI at the pool
- Shamus Nolan, the contractor, has been hired to put a high-powered fan in the women's bathroom. This should be completed by the end of the month
- \$84 cartridge filter replacement done by Genie Pools
- Water level needs to remain at the white line between the tiles, this was confirmed by Genie Pools
- Allison to look into new showerhead or faucet options for the pool

B) Treasurer; Al Williams

- Report reviewed: no concerns, we are in good standings

C) Secretary; Robyn Girard

- no current report

D) Lifeguards; Hope Cahan

- March 30th, 9am to 12pm are swim lesson sign-ups. Robyn and Hope will be working the sign up station
- Looking to hire lifeguards, and two swim instructors
- Interviews will begin for swim instructors and lifeguards will begin this month
- Lauren Barnes is the current pool manager. She will be managing the lifeguards and swim lessons
- The Board approved to buy an Apple Laptop for Lauren Barnes to use for management of the lifeguard schedule

E) Membership: Jennifer Shaw:

- June 3rd. Bagby Party June 3rd 9am to 2pm. (Pool will be closed to the public for this private event). Jennifer will provide an update after the party.
- Jennifer will also begin working on membership once the pool mailers go out the first week of April

F) Communications: Jennifer Donahue

- Jennifer to follow up on Pool Party Coordinator position
- Jennifer to follow up with Tom on new email accounts
- Sign regarding the AED sign. Sign will be ordered
- Jennifer will buy the laptop and get reimbursed for the purchase.

III. New Business

- Suggestions for limiting of water use in PWIA were reviewed and discussed

- Suggestions included: water saving device for bathrooms, water conservation sign near showers, possible conservation with irrigation and lawn maintenance , timer on showers, timed showers to save water
- Board approved the pool entrance cards with new changes.
- Rules stay in place around overdue fees for pool membership

Meeting Adjournment: 8:32pm

Respectively Submitted,

Robyn Girard

Secretary