

**THE MINUTES OF MEETING □ OF THE BOARD OF
DIRECTORS OF THE PARK WILSHIRE IMPROVEMENT
ASSOCIATION June 18, 2013**

A meeting of the Board of Directors of the Park Wilshire Improvement Association, a California non-profit membership corporation (the "association") was held on the above date at 2575 Park Wilshire Drive, pursuant to notice duly given to all of the directors and members.

I. Call to order

Jennifer Shaw called to order the regular meeting of the PWIA at 7:09 pm on June 18, 2013.

II. Roll call

The following members were present: Jennifer Shaw, President; Al Williams, Treasurer; Jennifer Donahue, Secretary; Alison Helmke, Operations; Brian Tanger, Communications; Husam Aburabi, Membership; Lauren Barnes; Pool facilitator

III. Approval of minutes from last meeting

May minutes were approved.

IV. Board Reports

A) Operations

-Alison has purchased 8 gallons of Chlorox Bleach for duck cleanup. Swim instructors will be trained to properly clean up. They will develop a rotating schedule to check pool every morning prior to swim lessons.

-There will be no further neighborhood garage sale planned as of yet.

-School's out party by Tyson Tano was a huge success. Proposed for PWIA to purchase a "Boom Box/Karaoke machine" for further parties. NOT APPROVED

- 2 new clocks have been purchased for the pool as the old ones fell and shattered during the recent wind storm.

- 6 new umbrellas are currently not being used and 6 new umbrella stands have been purchased/ordered for \$150 each. Proposed to put all of the umbrellas out when the stands arrive to avoid umbrellas being moved around the pool. APPROVED.

- Due to the recent warm weather and busy time of year, there have been many pool parties taking place with extra life guards needing to be called in. Pool party policy was reviewed and it was determined to maintain the maximum number of parties to 2 per day with a 1 ½ - 2 hour gap between parties to aid in enforcing proper check out of party.
- Trash and recycling volume has been high. Trash cans will be made less accessible during parties with re-enforcement of members taking home their party trash.
- Palm tree in front of pool could be a fire hazard. Brian will get contact number and proceed with trimming of tree is less than \$300. APPROVED.

B) Treasurer

- Financial recap was provided.
- A request for swim lesson re-imbusement was received for \$300 for August swim lessons. Policy will be enforced as stated on swim lesson contract, and credit will be issued for rescheduling of lessons for private lessons or another session as available.

C) Membership

- Current membership is at 245. 150 non residents and 95 residents
- 120 families are currently on the wait list with an ~3 year wait time

D) Pool Facility

- Lauren would like an AED at the pool. Proposed and APPROVED for buying an AED from Costco for ~\$1200.
- Lauren will be looking for someone to take over her role next year.
- Proposed to change "Yellow Card" age to a minimum of 9 years old starting the 2014 swim season. APPROVED.

E) Secretary

- April minutes will be sent to Tom for website posting this week.

V. New business

- schedule for vacation sent around to rotate whom should be the contact person for the pool
- A reminder will be sent in the newsletter about parking courtesy for the neighborhood.

VI. Adjournment

Jennifer Shaw adjourned the meeting at 8:13 pm.

Respectively Submitted,

Jennifer Donahue