

**THE MINUTES OF MEETING  
OF THE BOARD OF DIRECTORS OF THE  
PARK WILSHIRE IMPROVEMENT ASSOCIATION  
July 19, 2011**

A meeting of the Board of Directors of the Park Wilshire Improvement Association, a California non-profit membership corporation (the "association") was held on the above date at the pool, pursuant to notice duly given to all of the directors and members.

- I. **Call to Order** - Al Williams called the meeting to order at 7:15 pm.
- II. **Roll Call** - The following members were present: Al Williams, President; Hope Cahan, Lifeguards; Jennifer Shaw, Membership; Alison Helmke, Operations; Jaunell Waldo, Secretary, Lauren Barnes, Lifeguard Manager.
- III. **Approval of Minutes from Last Meeting** - The minutes from the meeting held on Tuesday, June 21, 2011 were read and approved.
- IV. **Board Reports:**
  - A. **Lifeguards** -
    - Lauren was present to clarify some issues related to the lifeguards and pool operation in general.
    - The board reiterated its position that no guard should work seven days in a row nor more than eight hours in one day, including jobs at other venues.
    - Guards should be kept in the loop for events that will result in overtime for them, such as movie nights.
    - Lauren is authorized to make decisions on pool closures.
    - Private lessons may take place after the final swim lesson session as long as they are held between 8 and 10 am.
    - Rules for the various colors of cards will be reiterated to the members.
    - Afternoon only hours at the pool will resume on Aug. 22. Guards will be present on Fri. - Sun. between noon and 9 pm through Labor Day. Labor Day hours will also be 12 -9.
    - Timing for adult swim sessions should be precise. If no adults are using the pool, the period can be shortened to 10 minutes.
  - B. **Operations** -

- We are letting the ivy grow back on the fence between the pool and the tennis courts.
- There is a new electrical outlet in the guard's room. We are still working on the overhead light problem. Al will look at the timer dial in the women's bathroom.
- The wood on the ramp into the clubhouse appears to be rotting. Al will take a look at it and see what needs to be done.
- At least one of the new umbrellas is breaking and needs to be replaced.

**C. Membership -**

- Five new non-resident members have been added for a total of 232 families. This means we'll bring in about \$200 less than anticipated, but will more than make up for that in swim lesson revenue.
- New residents who have just purchased homes within our boundaries can swim the rest of the season for a prorated price.
- Alison noted that our private lessons have been getting rave reviews and that people feel our prices are very reasonable. We should look at the history of our pricing during budget preparation and evaluate whether any changes should be made.

**D. Events -**

We reiterated that there should be two hours between pool parties to allow time for set-up and clean up. Lauren and the guards should be kept up to date on the party reservations.

**E. Finance - no report**

**V. Adjourn -** The meeting was adjourned at 8:47 pm. The next scheduled meeting on August 16, 2011 will be held at the pool at 7pm.

Respectively Submitted,

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Jaunell Waldo, Secretary