

**MINUTES OF MEETING
OF THE BOARD OF DIRECTORS OF
PARK WILSHIRE IMPROVEMENT ASSOCIATION
May 10th, 2010**

A meeting of the Board of Directors of the Park Wilshire Improvement Association, a California non-profit membership corporation (the "Association"), was held on the above date at the home of Al Williams, San Jose, California 95124, pursuant to notice duly given to all the directors and members.

I. Call to Order-Al Williams called to order the meeting at 7:03 pm.

II. Roll Call-The following members were present: Al Williams-President, Alison Helmke-Operations, Hope Cahan-Lifeguards, Jennifer Shaw-Membership, Kelly Smith-Communications, Erin McKay- Treasurer. Al Williams took notes in the absence of Mitzi Golden.

III. Approval of Minutes from Last Meeting-The minutes from the meeting held on Tuesday, April 20th, 2010 were read and approved.

IV. Board Reports:

I. President:

- Suzie Fleming's continued status as Friend of the Board due to continuing service to the Board in the area of Finance was discussed and voted. (Motion: A. Williams. Second: A. Helmke. Vote: Unanimous.)

II. Operations:

- Cleanup day was held successfully on Saturday, 8 May.
- Bathroom cleaning will be performed Monday, Thursday, Saturday beginning on 15 May. The normal season cleaning schedule will begin on 12 June. The cleaner will be given a key to the pool area.
- Genie Pool Service will continue to clean the pool Monday, Wednesday, and Friday mornings.

III. Lifeguards:

- A full lifeguard crew has been hired.
- Enrollment in the first swim lesson session is nearly full. Later sessions are not full.
- We have a staff of four swim instructors.
- Pay caps were voted: Pool Manager: \$25 per hour. Swim Instructor: \$22 per hour. Lifeguard: \$18 per hour. (Motion: H. Cahan. Second: A. Williams. Vote: Unanimous.)
- All employees will receive a pay raise of \$0.50 per hour as has been our custom. (Acclamation)

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IV. Membership:

- Memberships have caught up to normal for this time of year. There are openings for 20 new Non-Resident swim members. Total membership will remain at 235 families.

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V. Finance:

- We will spend approximately \$1500 to upgrade our Door King magnetic key system to

allow internet access by the Board. (Motion: A. Williams. Second: H. Cahan. Vote: Unanimous.)

VI. Communications:

- Bulletin Boards will be updated in the near future.
- The membership e-mail list will be updated from Treasurer records in June.
- E-mail blast on Saturday, 15 May 2010 will announce that the pool will be open on Sunday, 16 May 2010, and that there can be no children without an adult and there can be no guests until lifeguards are present.

VII Other:

- The pool will open on Sunday, 16 May 2010.
- Target number for membership is 235 members. Waitlist has 180 names.
- Storage of pool documents- would like to continue discussion of old documents and will bring up when the board has a meeting at the pool. That way Jennifer can show the board documents that can be recommended for shredding and/or keeping.

V. Adjournment-The meeting was adjourned at 8:25 pm. Next official meeting is June 15th at PWIA at 6:30pm.

Respectfully Submitted,

Allan Williams