

MINUTES OF MEETING
OF THE BOARD OF DIRECTORS OF

PARK WILSHIRE IMPROVEMENT ASSOCIATION

December 3, 2007

A meeting of the Board of Directors of the Park Wilshire Improvement Association, a California non-profit membership corporation (the "Association"), was held on the above date at the home of Ms. Baldwinson 1812 Frobisher Way San Jose, California 95124, pursuant to notice duly given to all of the directors and members.

I. Call to Order – Al Williams called the meeting to order at 7:12 p.m. Kristi Schwiebert recorded the minutes.

II. Roll Call – The following directors were present: Jill Baldwinson, Debbie Clayton, Hope Cahan, Kristi Schwiebert, Jaunell Waldo, and Al Williams

III. Approval of Minutes from Last Meeting- The minutes from the meeting held on Monday, November 5, 2007 were approved.

IV Reports

President- Al Williams

- Lock for padlock has been purchased
- Following up on lead of a gentlemen to fix the beam with dry rot

Operations-Hope Cahan

- Waiting on estimate from Dave Allan
- Genie is sending more information to clarify the options for possible tank replacement.
- There is a discrepancy with the cleaning service as to when services were requested to end, when services actually ended, and what has been billed.
- Continue to get estimates and prioritize projects in January.

Treasurer-Jaunell Waldo

- Discussions of reserve funds and appropriate uses.

Communication-Debbie Clayton

- Will be sending an email blast to the membership alerting them to the recent break-ins around the neighborhood.

V. Adjournment-The meeting was adjourned at 8:25 p.m.

The next meeting of the Board will occur at 7:00 p.m. on Monday, January 14th, 2007 at the home of Ms. Baldwinson.

Respectfully Submitted,

Kristi Schwiebert, Secretary

Allan Williams, President