

MINUTES OF MEETING  
OF THE BOARD OF DIRECTORS OF

**PARK WILSHIRE IMPROVEMENT ASSOCIATION**

August 6, 2007

A meeting of the Board of Directors of the Park Wilshire Improvement Association, a California non-profit membership corporation (the "Association"), was held on the above date at the Association's office located at 2575 Park Wilshire Drive, San Jose, California 95124, pursuant to notice duly given to all of the directors and members.

I. Call to Order – Al Williams called the meeting to order at 7:08 p.m. Kristi Schwiebert recorded the minutes.

II. Roll Call – The following directors were present: Jill Baldwinson, Hope Cahan, Debbie Clayton, Kristi Schwiebert, Jennifer Shaw, Al Williams, Jaunell Waldo.

III. Approval of Minutes from Last Meeting- The minutes from the meeting held on Monday, July 2, 2007 were approved.

IV Reports

President-Al Williams

- Neighbor complaints brought to the boards attention about inappropriate activity at the park. Discussion centered on possible actions the board can take to support and better the community. Look into Neighborhood Watch Program

Operations-Hope Cahan

- Looking into developing the easement area.
- Working on shade coverage over the new playground at Doerr Park.
- Ordered more key cards.
- Changed key cards for lifeguards to work until 9:30PM
- Solar company came out to inspect the flooded area. They felt that the solar system could not be causing that much water, but it was more likely a sprinkler issue. They felt that the damage on the beams was normal wear and tear, but we should look into preparing some of the dry rot.
- Inspected by the Health Department. Ph levels were slightly high in the small pool and two skimmer doors were missing in the large pool. Genie was called and immediately resolved the issues.
- Left toilet in the women's restroom needs to be fixed. There is a problem with the flushing system.

Lifeguards- Jill Baldwinson

- Lifeguards enjoyed some time off at the dinner in their honor.
- D. Clayton will hold certification binder while J. Baldwinson is on vacation.

Swim Instruction

- Session 4 is full, all money has been collected.
- Gift purchased for swim instructors for a great season.

Membership- Jennifer Shaw

- Wait list continues to grow. List is up to 140 families.

- Request by members to carry over guest passes to the following years. After discussion board decided to keep the current policy in place.
- Members are curious if you can use your guest passes toward party? A motion was passed that starting in 2008 Swim session guest passes can be used to cover the cost of a party and the first four tables can be reserved by host. All other pool party rules will remain the same. (D. Clayton moved; A. Williams seconded)
- Bring a 15% senior discount to vote at the annual meeting.

Treasurer-Jaunell Waldo

- Examined and discussed the current budget and future needs

Communications- Debbie Clayton

- New Web Master Mike Baldwinson starting immediately
- Successful Wine and Cheese party
- August 25<sup>th</sup> is the End of Year Party
- Community garage sale on August 18<sup>th</sup> 8am-3pm

V. New Business

- Pool Closures/guidelines from CDC- Fecal and Vomit Incident Log Guidelines for life guards
- Moved that the Friend of the Board Pool Party Position be transferred to Alison Helmke for the 2008 swim season. (J. Shaw moved; D. Clayton seconded)
- Agreed upon by the Board that everyone will write up a job description by the December meeting to start a Board Binder
- October 20<sup>th</sup> clean up and close down the pool

VI. Adjournment-The meeting was adjourned at 9:25 p.m.

The next meeting of the Board will occur at 7:00 p.m. on Monday, September 10, 2007 at the Park Wilshire Pool facility.

Respectfully Submitted,

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Kristi Schwiebert, Secretary

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Allan Williams  
President