

MINUTES OF MEETING
OF THE BOARD OF DIRECTORS OF
PARK WILSHIRE IMPROVEMENT ASSOCIATION

5 July, 2006

A meeting of the Board of Directors of the Park Wilshire Improvement Association, a California non-profit membership corporation (the "Association"), was held on the above date at the pool facility, 2575 Park Wilshire Drive, San Jose, California 95124, pursuant to notice duly given to all of the directors and members.

I. Call to Order - Mr. Knox called the meeting to order at 7:06 p.m. Jennifer Shaw recorded the minutes.

II. Roll Call – The following directors were present: Jill Baldwinson, Chris Knox, Mark Lauer, Jennifer Shaw, Jaunell Waldo.

III. Approval of Minutes From Last Meeting - Approval of the June meeting minutes was tabled to the August meeting.

IV. Reports

Ms. Shaw: Communications

The 4th of July event was a success. 130 participated in the BBQ.

The delay on taking the new website live are due to schedule

constraints for Mr. Fullerton. As of today, he has indicated that the site will be ready to go within the week.

Open Grill night starts this week on Thursday nights.

The neighborhood garage sale is July 22.

Ms. Baldwinson; Lifeguard Administration

Five new lifeguards have been hired; two as staff and three as substitutes.

To date, there have been no full day pool closures.

There is a need to move back in the direction of a head lifeguard position to assist in the daily schedule changes and supervision of the lifeguards.

Over \$11,000 has been collected in swim lesson fees. Session 2 is full.

Mr. Knox for Mr. McBain: Operations

Ten rodent traps have been set around the facility and will be maintained by the pest control company.

The pool deck is regularly covered with a great deal of trash. There is a need to again remind our members to pick up after themselves.

Ms. Waldo: Treasurer

The Customer Contact List was distributed and explained.

The Profit & Loss statement was distributed and reviewed.

Mr. Lauer: Membership

Our membership for the season is full.

There are eighty-six members on the active wait list.

Mr. Knox: President

He will be starting the search for a firm to complete a financial reserve study for the association.

V. New Business

Use of Reserve Funds for Major Facility Repairs

Following a discussion: a motion to pay for the concrete repair work out of the reserve fund rather than the Operations budget was passed (M. Lauer motion, C. Knox second).

Second Lifeguard Chair

Following a discussion: a motion to purchase a second lifeguard chair was passed (M. Lauer motion, C. Knox second).

Late Dues

A request to discuss the issue of members paying their dues after the April 30 deadline was tabled to the August meeting.

VI. Adjournment – The meeting was adjourned at 8:55p.m.

The next meeting of the Board will occur at 7:00p.m. on Wednesday, August 2, 2006 at the pool.

Respectfully submitted,

Jennifer Shaw
Director of Communication

Chris Knox
President