

MINUTES OF MEETING  
OF THE BOARD OF DIRECTORS OF  
**PARK WILSHIRE IMPROVEMENT ASSOCIATION**

5 October, 2005

A meeting of the Board of Directors of Park Wilshire Improvement Association, a California non-profit membership corporation (the "Association"), was held on the above date at pool facility, 2575 Park Wilshire Drive, San Jose, California 95124, pursuant to notice duly given to all of the directors.

The following directors were present: Chris Knox, Mark Lauer, Dennis MacBain, Barry Mangan, Nick Solis, and Jaunell Waldo.

The meeting was called to order. Mr. MacBain recorded the minutes.

I. Minutes – Minutes of the September meeting were reviewed and approved.

II. Statements by Association Members  
(None)

III. Reports:

Pool Operations—Chris Knox

- The fence has been repaired and security increased with the installation of barbed wire along the top of the fence.
- The chemical controller is in and adjusted.
- During the off-season, the women's restroom floor surface and additional lighting will be addressed.
- A discussion on the existence of pool leaks took place. It was decided that the loss of water appears to be commensurate with the variability of the outside air temperature and therefore no serious leaks exist.

2. Lifeguards—Dennis MacBain

- An effort is underway to obtain Red Cross sanction of the swim instruction program. This would afford the program the opportunity to utilize Red Cross materials such as syllabi, certificates and awards.
- The local Red Cross chapter advised that the county might require a lifeguard to be on duty during swim instruction. This is a requirement at public pools, but may not apply to private pools. An answer will be obtained for the November meeting.

3. Membership—Mark Lauer

- Requests are still being received from families desiring to be placed on the waiting list.
- With increased interest, the Board may want to consider increasing the rates for next year. This will be an agenda item for the November meeting.
- Pool rental for parties was discussed. Topics included the wear and tear on the facility by the large groups that have been booked over the recent season and the size of the deposit that is currently required. This subject will be

discussed in greater depth at the November meeting.

4. Parties—Nick Tsois

- Octoberfest is scheduled for Saturday, October 15. The menu will include grilled sausages, assorted salads and a variety of German beers. There will be a movie for the children.

5. Miscellaneous—Barry Mangan

- An insurance refund is due for the policy that was cancelled and a follow up is needed to ensure that it is received.
- Defalcation insurance. The topic of said insurance was discussed. A motion was made, and seconded, to increase the coverage to \$200,000.00 and for that insurance to be provided by the same underwriter covering Officers and Directors insurance. The vote was unanimously in favor.
- The pool will once again be a polling place for the November 8, 2005 election.

IV. New Business

- The concept of adding positions to the Board of Directors was discussed at length. Proposed were the positions of Communications/Website and internal auditor. Adding positions to the Board of Directors would require an amendment to the By Laws, which, in turn, would require approval of the membership. It was determined that a less rigorous approach would be to establish committees to handle these areas and solicit volunteers from the membership.
- In anticipation of the eventual need to replace the pool, a number of approaches to generating the revenue were brainstormed. This discussion will continue at future meetings.
- A committee will be formed to investigate the requirements to rebuild or replace the pool.
- The Board was reminded of the upcoming election of Board members in the New Year. Members reviewed who would remain and who would be departing. It was suggested that members begin to consider candidates for nomination to the Board.

There being no further business, the meeting was adjourned at 9:20 PM.

The next meeting of the Board will occur at 7:00 PM, Wed, Nov. 2, 2005, at the pool.

Respectfully submitted,

---

Allan Williams  
Secretary

---

Barry Mangan  
President