

**THE MINUTES OF THE MONTHLY MEETING OF THE BOARD OF DIRECTORS OF  
THE  
PARK WILSHIRE IMPROVEMENT ASSOCIATION**

**06.14.23**

The scheduled meeting of the Park Wilshire Improvement Association, a California non-profit membership corporation (the "Association") was held in person at 2575 Park Wilshire Drive San Jose CA 95124., pursuant to notice duly given to all of the directors and members.

**A. Call to order and meeting minutes**

The **Monthly** meeting called to order at **7:19 PM** via in person on **06/14/2023**

**Board Members Present:**

- Robert Stillwell (President)
- Matthew ("Matt") Brock (Treasurer)
- Gabe Regalado (Secretary)
- Sarah Villalobos (PWIA Lifeguard Admin)
- Angela Soares (PWIA Communications)
- Skye Gordineer (Pool Operations)
- Quinn Nichols (Membership)

**Others in attendance:**

- Rebecca Crapo (Pool Manager)
- Sarika Sachdeva (Events Coordinator)
- Adam Berns (PWIA Webmaster)

**B. Email Discussion since prior meeting:**

- a. Any update on the "sink hole" from Skye?
- b. Bees are gone, but that tree has a lot of rot. We might need to replace it at some point.

**C. Closed Session**

**D. Open Session**

1. **President (Robert)**
2. **Lifeguard admin/pool manager – Guest sign in sheet & waver verbiage review**
  - a. **Parties**
  - b. **Star Guards**
3. **Operations – shower repair, mens shower drain, one light out has been replaced.**
4. **Membership –Membership cards, website, public access to the waitlist.**
5. **Comms – Wine and Cheese night date review, rules, reminders updates**
6. **Treasurer**
  - a. \$6K less than last year at this time. Primarily due to leak repairs and new pumps.
  - b. Swim members approximately 273 members.

Data per Quickbooks					
	Last Year	Last Month	This Month	This Month vs:	
Account	05/31/2022	04/30/2023	05/31/2023	Last Year	Last Month
Checking	142,644.75	102,612.57	137,186.45	(5,458.30)	34,573.88
Reserve	202,165.36	176,754.56	201,803.16	(362.20)	25,048.60
<b>Total</b>	<b>344,810.11</b>	<b>279,367.13</b>	<b>338,989.61</b>	<b>(5,820.50)</b>	<b>59,622.48</b>

c. Delta to bank s/b \$0

- d. Robert and I need to go to the bank to update bank accounts.
- e. I have started to put excess cash into one-month T-bills.
- f. Fees for next year.
- g. 14 Residents are delinquent with their dues (one Resident is two years in arrears).

**7. 4<sup>th</sup> of July**

- a. Tickets \$10 per person up to 6/25. From 6/26 to 7/1 tickets will go up to \$15 per person. Last day to purchase tickets July 1!
- b. Sarika to be project manager and be there all day / time managing
- c. Sarika to pass out wristbands at the gate - does she need to buy these or do we have them.
- d. Sarika to have on Sign Up Genius volunteers to buy and cut watermelon for the contest. Does she need to get people to cut smaller sizes for serving at the BBQ, as well?

**8. Secretary**

- a. Board members should send agenda discussion topics seven (7) days in advance prior to future meetings.
- b. ADA lift – Global Lift Corp/ Commercial Series Lift Maki Swim School

**10. Motions**

**1. Matt Authorization is hereby given to the Treasurer to invest cash in excess of our 3-month projected need into USA T-bills maturing in one month via TreasuryDirect.gov.**

**a.Sarah 2<sup>nd</sup>.**

**b.Motion Passes. (June 6<sup>th</sup> 2023).**

**2.Matt motion to establish a new Wells Fargo account.**

**a.Sarah 2<sup>nd</sup>**

**b.Motion Passes.**

Meeting adjourned the meeting at **9:25 PM**. Next board meeting is on **07/19/2023** at 7:15pm at 2575 Park Wilshire.

Respectfully Submitted,  
Gabe Regalado,  
Secretary