

THE MINUTES OF THE MONTHLY MEETING OF THE BOARD OF DIRECTORS OF THE PARK WILSHIRE IMPROVEMENT ASSOCIATION

10.11.22

The scheduled meeting of the Park Wilshire Improvement Association, a California non-profit membership corporation (the "Association") was held in person at 2575 Park Wilshire Dr., pursuant to notice duly given to all of the directors and members.

A. Call to order and meeting minutes

The **Monthly** meeting called to order at 7:20PM via in person on **10.11.22**

Board Members Present:

- Adam Berns (President)
- John Bronson (Operations)
- Matt Brock (Treasurer)
- Sarah Villalobos (PWIA Communications)
- Robert Stillwell (Secretary)

Others in attendance:

- Rebecca Crapo (Pool Manager)

B. Email Discussion since prior meeting

1. None

C. Closed Session

D. Open Session

1. Unanimously approved last month's board meeting minutes from 9/13/2022. Motion by Adam Berns and seconded by John Bronson (PWIA Operations) .
2. The pool will be closed until opening day 2023.
3. Treasurer – Matt Brock

| Account | Last Year | Last Month | This Month | This Month vs: | |
|--------------|-------------------|-------------------|-------------------|-------------------|--------------------|
| | 09/30/2021 | 08/31/2022 | 09/30/2022 | Last Year | Last Month |
| Checking | 73,918.07 | 76,204.48 | 52,770.41 | (21,147.66) | (23,434.07) |
| Reserve | 183,501.20 | 202,170.45 | 202,172.12 | 18,670.92 | 1.67 |
| Total | 257,419.27 | 278,374.93 | 254,942.53 | (2,476.74) | (23,432.40) |

4. President– Adam Berns
 - a) Re-keying and electric pincode on the roadmap for all doors with no keys for anyone except for board members
 - b) To be considered, moving the ping pong table outside the main building for next season.
 - c) Board meetings to move to the second Wednesday of the month going forward.
 - d) November 9th dinner for pool board.
5. Operations – John Bronson

- a) Pool heater is off
 - b) Shut down cleanup day– small but strong crew this past weekend
 - c) Pool leak in deep end of the pool near the ladder currently being flagged. Pool Genie is going to provide us a quote to fix
 - d) One picnic table is broken beyond repair and must be replaced
 - e) John to fix items on the side of the main shed at a TBD date.
 - f) The storage room refrigerator appears to be working properly now.
 - g) The custodian has now been canceled for the season
 - h) There is also a section of the pool that needs to be patched/resurfaced.
6. Membership - Erika Foss
- a) 63 new applications on waitlist
7. Lifeguard Administration/Pool manager - Rebecca Crapo
- a) Currently investigating the pricing of a chair
 - b) Poker night scheduling will be a challenge
 - c) We are going to designate a line for the pool manager in order to allow for an “on call” system and to divert traffic from personal devices.
8. Communications
- a) Oct 27th is the big day for Halloween decorations
9. Secretary – Robert Stillwell
- a) Proof of ownership
 - i. 2670 Hill Park Drive (new residents): Proof of ownership satisfied
 - ii. 2618 Park Wilshire: Robert met with them in person (they made no decision re membership) and they confirmed receiving our notice
 - iii. Still TBD: Write up document for proof of ownership and new owners packet in conjunction with comms

Meeting adjourned the meeting at 8:42pm Next meeting is board meeting on 11/9 at 6pm at Luna Kitchen.

Respectfully Submitted,
Robert Stillwell, Secretary.