

# THE MINUTES OF THE MONTHLY MEETING OF THE BOARD OF DIRECTORS OF THE PARK WILSHIRE IMPROVEMENT ASSOCIATION

08.09.22

The scheduled meeting of the Park Wilshire Improvement Association, a California non-profit membership corporation (the "Association") was held in person at 2575 Park Wilshire Dr., pursuant to notice duly given to all of the directors and members.

## A. Call to order and meeting minutes

The **Monthly** meeting called to order at 7:21PM via in person on **08.09.22**

### Board Members Present:

- Adam Berns (President)
- John Bronson (Operations)
- Matt Brock (Treasurer)
- Sarah Villalobos (PWIA Communications)
- Robert Stillwell (Secretary)
- 

### Others in attendance:

- Rebecca Crapo (Pool Manager)

## B. Email Discussion since prior meeting

1. None

## C. Closed Session

## D. Open Session

1. Unanimously approved last month's board meeting minutes from 07/12/2022.
2. The proposed retention policy has been unanimously approved (to be published).
3. \$1,500 unanimously approved for Pool Genie services.
4. Erika to lead poker night.
5. Treasurer – Matt Brock
  - a) xxx
6. President– Adam Berns
  - a) Discussions with other pools re admin best practices will occur after the season
  - b) Discussion of establishment of residency
7. Operations – John Bronson
8. Membership - Erika Foss
9. Lifeguard Administration/Pool manager - Rebecca Crapo
  - a) Lifeguard scheduling after school needs to begin after 3pm and one shift

10. Communications

11. Secretary – Robert Stillwell

- a) Wine and cheese night to be held on 08/27/2022
- b) Proof of ownership
  - i. 2671 Hill Park (new residents): we've reached out to the new residents for proof of ownership
  - ii. 2670 Hill Park Drive (new residents): we've reached out to the new residents for proof of ownership
  - iii. 2618 Park Wilshire: Robert
  - iv. Write up document for proof of ownership and new owners packet in conjunction with comms

Meeting adjourned the meeting at 8:26pm Next meeting is board meeting on 7/12

Respectfully Submitted,  
Robert Stillwell, Secretary.