

# THE MINUTES OF THE MONTHLY MEETING OF THE BOARD OF DIRECTORS OF THE PARK WILSHIRE IMPROVEMENT ASSOCIATION

6.22.21

The scheduled meeting of the Park Wilshire Improvement Association, a California non-profit membership corporation (the "Association") was held via Zoom Conference Call, pursuant to notice duly given to all of the directors and members.

## A. Call to order and meeting minutes

The **Monthly** meeting called to order at 7:19PM via Zoom on 6/22

Motion to approve previous months minutes: M/S/C

### Board Members Present:

- Adam Berns (President)
- John Bronson (Operations)
- Al Williams (Treasurer)
- Matt Brock (Membership)
- Skye Gordineer (Director of Lifeguard Admin)
- Sarah Villalobos (Communications)
- Ofer Mizrach (Secretary)

### Others in attendance:

- None

### Board Members not in Attendance:

- None

## B. Email Discussion since prior meeting

1. None

## C. Open Session

- 1.

## D. Closed Session

1. President – Adam Berns
  - a) A communication to go out after each board meeting to announce next board meeting, inviting members to attend. Board minutes should be posted at the time of communication.
  - b) Situation on 6/20: guard/member dispute. The family in question will receive a certified letter to recap what happened that day, board action, a copy of the pool rules.
    - i. A major point of concern is that this undermines the authority of the guards.
  - c) Glass at the pool: there has been evidence of glass on the premises. The lifeguards have been reminded to ask people coming in if they have glass (put it back in their car if so). A sign has been posted at the gate.
  - d) A banner sign will be created to post in three locations that highlight our "top rules".
  - e) Party's at the pool: a gathering led to increased trash and influx of people which meant the guard staffing wasn't appropriate. Moving forward, a trash bag will be given to those that look like they are planning a gathering so that they can take home their trash.
2. Operations – John Bronson
  - a) A bucket list should be performed in the off season.
  - b) Our pool is exempt from ADA requirements as long as we are a private facility. Members and their guests, staff, and contractors are the only ones allowed on the facility. The general

public cannot be admitted to the pool. Due to this, we cannot offer swim lessons to the public. At this time, we will not be offering formal member swim lessons either.

- c) City to expedite the repair of the fence.
- d) The back room door is sticky. It needs to be closed forcefully. Some adjustments will be made.
- e) Genie is being called by Rebecca often as chlorine levels vary greatly. Some of this is normal but should be monitored. Especially after a busy pool day.

3. Treasurer – Al Williams

- a) Financial report and historical summary: 2019 used as comparison year.

Account	Last Year June, 2019	Last Month May, 2021	This Month June 22, 2021	This month vs:	
				Year 2019	Last Month
Checking	144,502.31	119,544.86	139,618.86	(4,883.45)	20,074.00
Savings	240,418.50	183,492.03	183,492.03	\$ (56,926.47)	0
PayPal	-	-	-	-	-
Other	-	-	-	-	-
<b>Total</b>	<b>384,920.81</b>	<b>303,036.89</b>	<b>323,110.89</b>	<b>\$ (61,809.92)</b>	<b>20,074.00</b>

4. Membership - Matt Brock

- a) Swim members: 269 (with one new member pending). Over the 261 target due to more late members than expected.
- b) Waitlist: 222 and growing

5. Lifeguard Administration - Skye Gordineer/Rebecca Crapo

- a) Lifeguards are encouraged to give time outs to kids that repeatedly aren't listening to lifeguard rules.
- b) Changes to yellow/blue cards rules. Remove waiver that kids can sign themselves in for yellow. Remove ability of yellow card holders to bring a guest. Pool test requirements should be added to the website so members can prepare.

6. Communications – Sarah Villalobos

- a) None.

7. Secretary – Ofer Mizrach

- a) None.

**E. Key Decisions and motions:**

- 1. In order to allow members to participate in the process we will notify members of their options to join meetings in the future. The intention is to use the communications to allow members to know the date and time, and how to apply to join the meeting.
- 2. In regards to the incident where an adult member confronted an on duty lifeguard correcting actions by their children and did not follow instructions multiple times including an explicit request to leave the pool; the board of directors has decided to suspend membership of the adult member for 3 weeks. Any additional incident with any of that family will result in a ban for the season.

Meeting adjourned the meeting at 9:30. Next meeting is 7/13 at 7:15 in person.

Respectfully Submitted,  
Skye Gordineer, Lifeguard Admin