

Call to Order

4/13 Time: 7:23

THE MINUTES OF THE MONTHLY MEETING OF THE BOARD OF DIRECTORS OF THE PARK WILSHIRE IMPROVEMENT ASSOCIATION 5/12, 2022

The scheduled meeting of the Park Wilshire Improvement Association, a California non-profit membership corporation (the "Association") was held via Zoom Conference Call, pursuant to notice duly given to all of the directors [and members?].

Role Call/Quorum

- President
- Secretary
- Finance
- Membership
- Lifeguard Administration
- Operations
- Communications

- Rebecca - Pool Manager

Approve Prior Meeting Minutes

Previous meeting minutes have been approved.

Open Session; Public (15 minutes)

- Run books for each role:
- Internet at the pool discussion.
 - Offer to look for plans that work for 4 months.
- Right now we will not lay out the chairs.
- We would want to build a 5 year plan for upgrades.
- Pool cleanup day. Power wash the chairs.

Board Updates/Reports: 10 minutes maximum each

- President
 - Building run books.
 - People counter
 - Adam has been able to build a device.
 - Internet at people for people counter
 - Offer to search for prepaid internet hotspot deal that will work for duration of swim season.
 - A few questions on the chairs have been circulating, thoughts?
 - It was decided to defer the decision to closer to swim season.
- Finance
 - Status of accounts:

	Last Year	Last Meeting	This Month
Account	4/13/20	3/23/21	4/13/21
Checking	\$42,027.96	\$12,804.94	\$25,109.61
Reserve	\$202,048.64	\$171,730.57	\$183,492.03
Total	\$244,076.60	\$184,535.51	\$208,601.64

- Payments received so far
 - Current pace is not satisfactory and is lower than in previous non Covid years.
 - Yearly dues - only 69 families out of 211 compared to normal years.
 - Resident Swim Dues - only 14 families to date.
 - Non resident swim dues - 25 families.
 - Given low pace we would want to put out a sign asking folks to take action and register for swim.
- Operations
 - Updates since last meeting
 - One of the GFI plugs has stopped working. Might need an electrician.
 - Tribute to Matt:
 - "Matt Brock is a steely eyed umbrella repairman. He developed a process to repair umbrellas that somebody (me!) thought was impossible."
 - Bike Racks - See below.
 - Pool Cleanup/Prep Day - See below.
 - Electrical/Lighting - See above
- Membership

- Updates since last meeting
- Expected new members (assuming pool opens as normal)
- Lifeguard Admin
 - Status on Pool Manager
 - Found candidate. Working on getting a contract in place. **Motion Approved.**
 - Going forward Pool managers are offered a free membership at the pool for the year of employment. Upon termination they will maintain the option of paid membership in the pool, resident or non - resident respectively. **Motion Approved.**
 - Prep work for getting lifeguards
- Secretary
- Communications
- Finance Committee

Adoption of new policies

Discussion

Keys and things - **approved by motion.**

- Key card access prior to opening day, only by special request to “membership”
 - Only allowed for lap swim. No kids, no guests.
- Key card access opening day forward lap swimming until 9am with a special request from “membership”.
 - General key card access with kids allows till lifeguards.
 - No guest allowed.
- Bathrooms are closed except for when lifeguards are present.

Record management (I.E. all the swim member forms)

Digital storage of documentation.

- Work in progress

Pool Prep day:

- Bike rack placement.
- Pool prep day will be **5/22**.

Other key dates:

2021 Date	Description
17-May	Solar heat on
22-May	Pool Cleanup, normally 9am – 11am
24-May	Gas heat on
Upon request	Pre-open without guards
May 28 (Fri)	Pool open - normally Friday of Memorial Day Weekend (including lifeguards)

Run books (what happens in the first month of the year, month before the pool opens, after the pool closes). Need to be at a point where this is all easier for anybody to pick up. Not to be confused that somebody with no finance background should do finance.

- No decision has been made.

Next Meeting

date and time: 5/12 7:15pm.

Adjourn

Time: 9:05