

THE MINUTES OF THE MONTHLY MEETING OF THE BOARD OF DIRECTORS OF THE PARK WILSHIRE IMPROVEMENT ASSOCIATION

February 9, 2021

The scheduled meeting of the Park Wilshire Improvement Association, a California non-profit membership corporation (the "Association") was held via Zoom Conference Call, pursuant to notice duly given to all of the directors and members.

A. Call to order and meeting minutes

The **Monthly** meeting called to order at 7:15pm via Zoom on February 9, 2021. John **motioned** to approve the January 2021 meeting minutes; the motion was seconded by Brian. The minutes were **approved**.

Board Members Present:

- John Bronson (President)
- Al Williams (Treasurer)
- Matt Brock (Membership)
- Skye Gordineer (Secretary)
- Brian Tanger (Operations)
- Adam Berns (Communications)

Others in attendance:

-

Board Members not in Attendance:

- Charlotte Kistner (Pool Manager)
- Robyn Girard (Director of Lifeguard Admin)

B. Email Discussion since prior meeting

1. None

C. Open Session

1. President – John Bronson
 - a) Annual Meeting: We need a certain number of people to vote by proxy or show up. Roughly 50 voting members. Drop off forms in mailboxes, send an email with proxy forms, and a fillable form online. Trying to avoid face to face porch time during covid.
 - b) John moves that our upcoming communication is about our annual meeting. It will not include billing. **M/S/C**
 - c) Annual Meeting set to be 3/9/21 via an online meeting. Motion: Hold the meeting on March 9th at 7:15pm via online video call. **M/S/C**
 - d) The mailing should be ready to distribute by 3/20. Al to provide a list of addresses. Brian to divide up the addresses for each board member to walk around and deliver the letter to their PORCH (do not put in mailbox).
 - e) Need to reach out to any interested prospective board members.
 - f) Board Members that are up for reelection, need to be prepared to give a "campaign speech" at the Annual Meeting. Adam, Brian, and Skye are up for reelection.
 - g) Will meet 3/3/21 for a board meeting to go over proxies and Annual Meeting agenda.
 - i. Agenda: Discuss the fixed costs of operating the pool, our covid response last year, we need feedback from community to get minimum swim members to operate this year, Matt to create slide breaking down the financial situation
 - h) Discussing the Kirkwood Pool Model of operating last year.
 - i. One family at a time, no staff, one hour time slots.
2. Membership – Matt Brock
 - a)
3. Secretary – Skye Gordineer

a) None.

4. Treasurer – Al Williams

a) Financial report and historical summary:

Account	Last Year Feb, 2020	Last Month Jan, 2021	This Month Feb 9, 2021	This month vs:	
				Last Year	Last Month
Checking	43,923	17,356.14	14,674.73	(29,248.27)	(2,681.41)
Savings	216,702.82	171,726.19	171,729.25	(44,973.57)	3.06
PayPal	-	-	-	-	-
Other	-	-	-	-	-
Total	260,625.82	189,082.33	186,403.98	(74,221.84)	(2,678.35)

5. Lifeguards and Pool Manager - Robyn Girard

a)

6. Communications – Adam Berns

a) Website Hack - our website is back up.

7. Operations – Brian Tanger

a) Repairs needed:

i. Light above the pool to be inspected by an electrician. A replacement has been ordered.

ii. Brian to ask the gardener to trim ivy between the pool and tennis courts. Brian to ask again.

b) Offseason Reminders and Future Repairs:

i. Ladder replacement.

ii. New lane divider.

iii. Bathroom Upgrades.

D. Closed Session

1. None.

We adjourned the meeting at 8:47pm. Next meeting is March 3 at 7:15. Annual Meeting is March 9 at 7:15.

Respectfully Submitted,
Skye Gordineer, Secretary