

THE MINUTES OF THE MONTHLY MEETING OF THE BOARD OF DIRECTORS OF THE PARK WILSHIRE IMPROVEMENT ASSOCIATION

January 13, 2021

The scheduled meeting of the Park Wilshire Improvement Association, a California non-profit membership corporation (the "Association") was held via Zoom Conference Call, pursuant to notice duly given to all of the directors and members.

A. Call to order and meeting minutes

The **Monthly** meeting called to order at 7:18pm via Zoom on January 13, 2021. Matt **motioned** to approve the October 2020 meeting minutes; the motion was seconded by Adam. The minutes were **approved**.

Board Members Present:

- John Bronson (President)
- Al Williams (Treasurer)
- Matt Brock (Membership)
- Skye Gordineer (Secretary)
- Brian Tanger (Operations)
- Robyn Girard (Director of Lifeguard Admin)
- Adam Berns (Communications)

Others in attendance:

-

Board Members not in Attendance:

- Charlotte Kistner (Pool Manager)

B. Email Discussion since prior meeting

1. None

C. Open Session

1. President – John Bronson
 - a) Member communication email: Draft version went out to all board members for review. Final Draft attached as addendum 1.
 - i. John Moves: Send out letter at presented: M/S/C
 - b) Survey to be sent out to the membership. This survey might be more useful 6 weeks from now when we have more information from the county on the restrictions.
 - c) Annual Membership Meeting: can't be held in person at this time. How do we hold the meeting and still gather votes? Need 50 people including proxies. The meeting is typically in March. Adam to work on something that meets our needs to track addresses, request candidates, and be online accessible.
 - d) Off season pool filling and garbage duty: Ryan Donahue continues with this task (paid hourly).
2. Membership – Matt Brock
 - a) Need to reach out to new renters on Hill Park.
3. Secretary – Skye Gordineer
 - a) None.

4. Treasurer – Al Williams

a) Financial report and historical summary:

Account	Last Year Jan, 2020	Last Month Oct, 2020	This Month Jan 13, 2021	This month vs:	
				Last Year	Last Month
Checking	27,662.28	3,344.19	17,356.14	(10,306.14)	14,011.95
Savings	240,460.79	196,721.29	171,726.19	(68,734.60)	(24,995.10)
PayPal	-	-	-	-	-
Other	-	-	-	-	-
Total	268,123.07	200,065.48	189,082.33	(79,040.74)	(10,983.15)

5. Lifeguards and Pool Manager - Robyn Girard

a) Charlotte won't be returning this year. :(

b) Not having lifeguards next year might be an option to save money and still be open.

6. Communications – Adam Berns

a) None

7. Operations – Brian Tanger

a) Repairs needed:

i. Repair of conduit in pump house: All conduit appears to be sound upon further inspection.

ii. Light above the pool to be inspected by an electrician on 1/14/21. It continues to go out frequently. A replacement might be in order.

iii. Brian to ask the gardener to trim ivy between the pool and tennis courts.

b) Offseason Reminders and Future Repairs:

i. Ladder replacement.

ii. New lane divider.

iii. Bathroom Upgrades.

D. Closed Session

1. None.

We adjourned the meeting at 8:33pm. Next meeting is February 9 at 7:15.

Respectfully Submitted,
Skye Gordineer, Secretary