

THE MINUTES OF THE MONTHLY MEETING OF THE BOARD OF DIRECTORS OF THE PARK WILSHIRE IMPROVEMENT ASSOCIATION

October 13, 2020

The scheduled meeting of the Park Wilshire Improvement Association, a California non-profit membership corporation (the "Association") was held via Zoom Conference Call, pursuant to notice duly given to all of the directors and members.

A. Call to order and meeting minutes

The **Monthly** meeting called to order at 7:16pm via Zoom on October 13, 2020. Al **motioned** to approve the September 2020 meeting minutes; the motion was seconded by Skye. The minutes were **approved**.

Board Members Present:

- John Bronson (President)
- Al Williams (Treasurer)
- Matt Brock (Membership)
- Skye Gordineer (Secretary)
- Brian Tanger (Operations)

Others in attendance:

- Charlotte Kistner (Pool Manager)

Board Members not in Attendance:

- Robyn Girard (Director of Lifeguard Admin)
- Adam Berns (Communications)

B. Email Discussion since prior meeting

1. None

C. Open Session

1. President – John Bronson
 - a) Off season pool filling and garbage duty: Ryan Donahue will take this role again. 1 hour/week at minimum wage.
 - b) As of right now, the new current regulations would allow 200 people in the pool area so we could operate at full capacity next summer if everything stays the same as it is now.
 - c) Record retention policy is tabled for now.
2. Membership – Matt Brock
 - a) A few more families added to the waitlist.
3. Secretary – Skye Gordineer
 - a) None.
4. Treasurer – Al Williams
 - a) Financial report and historical summary:

Account	Last Year Oct, 2019	Last Month Sept, 2020	This Month Oct 13, 2020	This month vs:	
				Last Year	Last Month
Checking	72,630.03	16,324.08	3,344.19	(56,305.95)	(12,979.89)
Savings	240,436.68	196,719.45	196,721.29	(43,717.23)	1.84
PayPal	-	-	-	-	-
Other	-	-	-	-	-
Total	313,066.71	213,043.53	200,065.48	(100,023.18)	(12,978.05)

5. Lifeguards and Pool Manager - Robyn Girard and Charlotte Kistner
 - a) None
6. Communications – Adam Berns
 - a) None
7. Operations – Brian Tanger
 - a) Repairs needed:
 - i. Small amount of storage needed for winter shutdown.
 - ii. John re-engineered umbrellas so that they would close for the season. Umbrellas to be stored while dry.
 - iii. Repair of conduit in pump house. Most of it is complete, might be additional replacement required. Repair to be scheduled at close of swim season.
 - iv. Finished repairs of the coping stones do not look very good from the pool vantage point. There are gaps and spilling out grout that look unprofessional. Finishing the repair to happen during the off season. Contractor who did the work will be contacted. Failing that, another contractor will be sought.
 - v. Dead electrical GFCI receptacle near BBQ. Repair to happen after swim season.
 - vi. The hose bib valve is hard to close for the pool filling. A new valve is probably a good idea.
 - vii. Repair of baby pool: Work is completed. Paid \$1500.
 - viii. Security cameras installed facing the front entrance and one facing the bathrooms to deter break ins.
 - b) Offseason Reminders and Future Repairs:
 - i. Ladder replacement.
 - ii. New lane divider.
 - iii. Bathroom Upgrades.

D. Closed Session

1. None.

We adjourned the meeting at 7:45pm. Next meeting January TBD at 7:15.

Respectfully Submitted,
Skye Gordineer, Secretary