

THE MINUTES OF THE MONTHLY MEETING OF THE BOARD OF DIRECTORS OF THE PARK WILSHIRE IMPROVEMENT ASSOCIATION

September 14, 2020

The scheduled meeting of the Park Wilshire Improvement Association, a California non-profit membership corporation (the "Association") was held via Zoom Conference Call, pursuant to notice duly given to all of the directors and members.

A. Call to order and meeting minutes

The **Monthly** meeting called to order at 7:16pm via Zoom on September 14, 2020. John **motioned** to approve the August 2020 meeting minutes; the motion was seconded by Brian. The minutes were **approved**.

Board Members Present:

- John Bronson (President)
- Al Williams (Treasurer)
- Matt Brock (Membership)
- Adam Berns (Communications)
- Skye Gordineer (Secretary)
- Robyn Girard (Director of Lifeguard Admin)
- Brian Tanger (Operations)

Others in attendance:

- Charlotte Kistner (Pool Manager)

Board Members not in Attendance:

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B. Email Discussion since prior meeting

1. Pool closing timeline... Pool closed on September 8th.
2. There was a break in to the facility where a mess was made in the men's bathroom.

C. Open Session

1. President – John Bronson
 - a) How to handle pool filling in the off season: John moves that Ryan Donahue takes on his previous roles if he is interested. 1 hour/week at minimum wage.
 - b) Record retention policy is tabled for now.
2. Membership – Matt Brock
 - a) A few more families added themselves to the waitlist this season.
 - b) A proposal for updating the blue and yellow cards for next season will come closer to the start of the season.
3. Secretary – Skye Gordineer
 - a) None.

4. Treasurer – Al Williams

a) Financial report and historical summary:

Account	Last Year Sept, 2019	Last Month August, 2020	This Month Sept 13, 2020	This month vs:	
				Last Year	Last Month
Checking	81,383.24	9,167.39	16,324.08	(72,215.85)	7,156.69)
Savings	240,430.56	216,719.45	196,719.45	(23,711.11)	(20,000.00)
PayPal	-	-	-	-	-
Other	-	-	-	-	-
Total	321,813.80	225,886.84	213,043.53	(95,926.96)	(12,843.31)

5. Lifeguards and Pool Manager - Robyn Girard and Charlotte Kistner

a) Charlotte was amazing this season. Couldn't have happened without her dedication. The board unanimously would like her to return for the roll next season.

6. Communications – Adam Berns

a) Survey results: In general the results were positive and people appreciated the work that was put into the season to make it happen.

7. Operations – Brian Tanger

a) Repairs needed:

- i. Small amount of storage needed for winter shutdown.
- ii. John to attempt re-engineering umbrellas not closing.
- iii. Repair of conduit in pump house. Most of it is complete, might be additional replacement required. Repair to be scheduled at close of swim season.
- iv. Finished repairs of the coping stones do not look very good from the pool vantage point. There are gaps and spilling out grout that look unprofessional. Finishing the repair to happen during the off season. Contractor who did the work will be contacted. Failing that, another contractor will be sought.
- v. Bathroom upgrades on hold for now.
- vi. Dead electrical GFCI receptacle near BBQ. Repair to happen after swim season.
- vii. The lane divider was replaced with one from storage. This also has broken floats on it and should be replaced next season.
- viii. The ladder on the left side in the 4 foot deep section is slightly loose. One quote for replacement is about \$1400. The board will get other quotes but replacement is deferred for now.
- ix. The hose bib valve is hard to close for the pool filling. A new valve is probably a good idea.
- x. Repair of baby pool: Brian contacted four different repair companies. Still receiving bids.
- xi. Security cameras will be installed facing the front entrance and one facing the bathrooms to deter break ins.

D. Closed Session

1. None.

We adjourned the meeting at 8:21pm. Next meeting October 13th at 7:15.

Respectfully Submitted,
Skye Gordineer, Secretary