

THE MINUTES OF THE MONTHLY MEETING OF THE BOARD OF DIRECTORS OF THE PARK WILSHIRE IMPROVEMENT ASSOCIATION

May 12, 2020

The scheduled meeting of the Park Wilshire Improvement Association, a California non-profit membership corporation (the "Association") was held via Zoom Conference Call, pursuant to notice duly given to all of the directors and members.

A. Call to order and meeting minutes

The **Monthly** meeting called to order at 7:22pm via Zoom on May 12, 2020. Al **motioned** to approve the April 2020 meeting minutes; the motion was seconded by Matt. The minutes were **approved**.

Board Members Present:

- John Bronson (President)
- Skye Gordineer (Secretary)
- Al Williams (Treasurer)
- Matt Brock (Membership)
- Brian Tanger (Operations)
- Robyn Girard (Director of Lifeguard Admin)

Others in attendance:

- Charlotte Kistner

Board Members not in Attendance:

- Adam Berns (Communications)

B. Email Discussion since prior meeting

1. None.

C. Open Session

1. President – John Bronson
 - a) Member blast: Discuss communication to last year's non-resident members.
 - b) COVID-19 contingency **options** for discussion: **(no decision was made)**
 - i. Close completely and minimize all expenses
 - ii. Partial season
 - iii. If we open late, Non-residents can opt to not join this year without being removed from the member list.
 - iv. Minimize guards
 - v. No guards
 - vi. No parties
 - vii. No guests
 - viii. No community events
 - ix. Limit daily attendance
 - x. Small groups allowed for a set time. The facility is "sanitized" and then the next group is allowed.
2. Membership – Matt Brock
 - a) Card printer will not be purchased this year.
 - b) There are enough stickers to be used for this year. There are guest cards available as well.
3. Secretary – Skye Gordineer
 - a) No report.

4. Treasurer – Al Williams

a) Financial report and historical summary:

Account	Last Year May, 2019	Last Month April, 2020	This Month May 12, 2020	This month vs:	
				Last Year	Last Month
Checking	65,878.02	47,431.96	44,798.36	(21,079.66)	(2,633.60)
Savings	219,304.01	216,712.82	216,713.98	(2,590.03)	1.16
PayPal	-	-	-	-	-
Other	-	-	-	-	-
Total	285,182.03	264,144.78	261,512.34	(23,669.69)	(2,632.44)

5. Lifeguards - Robyn Girard

- a) Charlotte - She has reached out to last year's swim instructors to see who was interested in returning. Most are interested. She checked with the Red Cross to see if Lifeguard certification were still valid. Red Cross is extending all certifications for 120 days for free.
- b) Charlotte acquired 10 shirts and 10 whistles. These will be used to get started for the season.
- c) Lifeguards are asking about work permits. Charlotte to inform them to drop them off in the pool mailbox or to email them to Charlotte directly.

6. Communications – Adam Berns

- a) An email needs to be sent to the non-resident members to inform them of our current status for the pool opening this season. An email has been sent to resident members.

7. Operations – Brian Tanger

- a) Repairs needed:
 - i. Palm tree removal: City has received no complaints about removal, permit should be issued this week (it has been approved), removal scheduled for May 21st. Replacement tree required, plan is to plant in late fall or early winter.
 - ii. Repair of conduit in pump house. Most of it is complete, might be additional replacement required.
 - iii. Repair of loose coping stones, mastic replacement, and concrete joint repairs: Repairs nearly complete, continued mastic problems encountered has caused delays, expected completion is tomorrow. Increase in scope, uneven concrete grinding needs to be priced.
 - iv. Al received a quote for repainting the lines and repairing the peeling fiberglass for \$8500. Work not scheduled yet.
 - v. Bathroom upgrades updates: Window screen to improve ventilation. Improvement of floor and shower drainage. Open for discussion.
 - vi. Dead electrical GFCI receptacle near BBQ. Repair to happen soon.
 - vii. New solar posts are ready to be painted.

Tabled: Membership Certificates. Delinquent members.

D. Closed Session

- 1. None.

We adjourned the meeting at 8:01pm. Next meeting June 10th at 7:15.

Respectfully Submitted,
Skye Gordineer, Secretary