

THE MINUTES OF THE MONTHLY MEETING OF THE BOARD OF DIRECTORS OF THE PARK WILSHIRE IMPROVEMENT ASSOCIATION

September 17, 2019

The scheduled meeting of the Park Wilshire Improvement Association, a California non-profit membership corporation (the "Association") was held at 2575 Park Wilshire Avenue, San Jose, pursuant to notice duly given to all of the directors and members.

A. Call to order and meeting minutes

The **Monthly** meeting called to order at 7:19pm on September 17, 2019. Robyn **motioned** to approve the August, 2019 meeting minutes; the motion was seconded by Al. The minutes were **approved**.

Board Members Present:

- John Bronson (President)
- Skye Gordineer (Secretary)
- Al Williams (Treasurer)
- Matt Brock (Membership)
- Robyn Girard (Director of Lifeguard Admin)
- Adam Berns (Communications)
- Brian Tanger (Operations)

Others in attendance:

- None

Board Members not in Attendance:

- None

B. Email Discussion since prior meeting

1. None to be reported.

C. Community Discussion

1. None.

D. Open Session

1. President - John Bronson
 - a) No further discussion about a senior discount membership or "membership lite" has been had.
2. Membership – Matt Brock
 - a) Email sent on 9/2/19 to restricted family that the board is not accepting their waitlist application.
 - b) The number of people on waitlist is 224. New applications continue to come in, a few of them citing the swim program.
 - c) No update on the card printer.
 - d) Matt has heard from members that they would like the pool open earlier on the weekend. We discussed moving swim lesson hours from 9-11, so pool would be open to members at 11. No final decision was made.
3. Secretary – Skye Gordineer
 - a) None.

4. Treasurer – Al Williams

a) Financial report and historical summary:

Financial Summary	Checking	Savings	Total	Paypal
This Month: September 17, 2019	80,716	240,436	321,152	0
Last Month: August 2019	100,700	240,430	341,030	1,238
Last Year: September, 2018	79,334	219,326	298,660	
Increase / (Decrease) versus:				
Last Month	(19,984)	6	(19,878)	(1238)
Last Year	1,382	21,110	22,492	

5. Lifeguards - Robyn Girard

- a) Pool manager was asked if she would return. Unsure at this moment. It was suggested that Charlotte be asked to be full time, on site, pool supervisor. Board needs to look for a replacement pool manager.

6. Communications – Adam Berns

- a) None.

7. Operations – Brian Tanger as reported by John Bronson

- a) Pool chlorine metering situation resolved, new meter in place.
- b) Repair of conduit in pump house. John to work with Brian to resolve.
- c) Repair of loose bricks and peeling fiberglass during the off season. Brian to get quotes.
- d) Key system: We now have two key boxes, gardener key card is now in place and the gardener notified of the change. Seems like we are not having intrusion issues at this time. Something to consider for next year, add a lock box for the lifeguards with a key card in it.
- e) Solar array post replacement, need to get scheduled for off season.
- f) Door welding, not firmly scheduled yet (waiting for welder to be working in the area).
- g) Bathroom upgrades updates?
- i. Screen over front window for women’s bathroom to improve ventilation. Or add windows in changing rooms to increase cross ventilation.
- ii. Get bids to improve drainage (another drain in center of room) in women’s bathroom.
- h) Pool Gas Heaters Replacement: Only one is working thanks to Alex. Genie has proposed two replacement options, \$18k & \$20k. Other competitive bids are being sought, no responses yet.
- i) Tuff Shed - It was suggested to move the shed to where the mini basketball hoop is instead of the far back corner. Will need to be remeasured? Brian to get quotes.
- j) Matt requests to purchase two pistache trees in the park strip (between sidewalk and street). Adam motioned, Al seconded, to plant the trees.
- k) Need gardeners to trim behind pump house. John to talk to Caesar.
- l) Clean up date is proposed 10/5, 9-11. Pool closes 10/4.

8. Member Party Coordinator - Jennifer Shaw, as reported by email

- a) 21 parties successfully held
- b) 9 have used PayPal
- c) 5 have been in the 31-50 guest range

E. Old Business/New Business

1. Tabled from the May meeting: Membership Certificates.
2. Not discussed at the July meeting: Records retention status - John and Al still need to review a draft Matt put together.

F. Closed Session -

1. None.

We adjourned the meeting at 8:43pm. Next meeting October 8, at 7:15.

Respectfully Submitted,
Skye Gordineer, Secretary