

THE MINUTES OF THE MONTHLY MEETING OF THE BOARD OF DIRECTORS OF THE PARK WILSHIRE IMPROVEMENT ASSOCIATION

February 12, 2019

The scheduled meeting of the Park Wilshire Improvement Association, a California non-profit membership corporation (the "Association") was held at 1785 Balsa Ave, San Jose, pursuant to notice duly given to all of the directors.

A. Call to order and meeting minutes

Meeting called to order at 7:19pm on February 12, 2019. Al **motioned** to approve the January 2019 meeting minutes; the motion was seconded by Jacqueline. The minutes were **approved**.

Board Members Present:

- John Bronson (President)
- Matt Brock (Secretary)
- Al Williams (Treasurer)
- Jacqueline Quinn (Communications)

Board Members not in attendance:

- Jennifer Donahue (Membership)
- Brian Tanger (Operations)
- Robyn Girard (Director of Lifeguard Admin)

B. Closed Session

1. NA

C. Email Discussion since prior meeting

1. The board decided to recommend to next year's board not to raise dues.

D. Open Session

1. Annual meeting documents distributed.
2. Treasurer's Report (Al Williams)
 - a) We decided that an informal finance subcommittee shall be comprised of board members Al, John, and Matt to periodically review and address financial matters.
 - b) \$36,077 in checking; last year we had \$25,975 in checking. Savings is \$219,354.
 - c) Monthly expenses included \$1,200 for Genie and \$870 for an environmental permit. Other expenses included workers comp, gardener, and utilities.
 - d) No concerns or issues.

Financial Summary	Checking	Savings	Total
This Month: February 2019	36,077	219,354	255,431
Last Month: January 2019	39,577	219,348	258,925
Last Year: February 2018	25,975	202,028	228,003
Increase / (Decrease) versus:			
Last Month	(3,500)	6	(3,495)
Last Year	10,102	17,326	27,428

3. Upcoming meetings

- a) Monthly Meeting: February 13, 2019 at 8:00pm, at Orchard City Kitchen
- b) Annual Meeting: March 13 at the pool.

We adjourned the meeting at 8:35pm.

Listing of Tabled Items:

- If/when lights are on timer, we can discuss when to “soft-close” the pool at night when the days become shorter at the end of summer.
- Brainstorm making the party guest list easier to manage and clarify number of guests allowed versus 15.

Respectfully Submitted,
Matt Brock, Secretary