

THE MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF THE PARK WILSHIRE IMPROVEMENT ASSOCIATION August 18, 2015

A meeting of the Board of Directors of the Park Wilshire Improvement Association, a California non-profit membership corporation (the “association”) was held on the above date at 2575 Park Wilshire Drive, pursuant to notice duly given to all of the directors and members.

I. Call to order

Brian Tanger called to order the regular meeting of the PWIA at 7:24 pm on August 18, 2015.

II. Roll call

The following members were present: Brian Tanger, President; Al Williams, Treasurer; Hope Cahan, Lifeguards; Alison Helmke, Operations, Jennifer Donahue, Communications; Jennifer Shaw, VP Membership

III. Breene Kerr from Visualize Solar present to discuss retrofit process

Breene specializes in commercial pools across the state and discussed with us our options for our solar retrofit and scope of work needed for this process. He compared and discussed previous obtained bids and discussed permits that will be needed for work, along with possible rebates that would be available to us. He also reviewed our current solar panel and discussed that it is putting out a little less than 50% of what we use. Breene’s fee to prepare a full detailed scope of the project needed would be \$2500. This fee could be used towards improvements if we choose to hire him for the retrofit project.

IV. Board Reports

A) Operations, Alison Helmke

- Review of 3 previous solar bids from Genie, Seabright, and South Bay Solar.
- Alison motioned to hire Breene for \$2500 to prepare a full scope of our project needed. Al second the motion. Hope abstained from the vote, and the motion was passed unanimously to hire Breene.
- Alison reviewed incident at the pool where the deep end was too cloudy to see the bottom of the pool and the pool was subsequently closed for safety

reasons. It was unanimously decided that this is the safest process for dealing with this situation.

A reminder will go out to members to be aware of this on hot days and to rinse before entering the pool or apply sunscreen 15 minutes prior to entering the pool.

- Alison reviewed bids obtained for tree trimming of dying trees along the exterior of the pool gate and motioned for approval to hire Caesar to trim trees with a city permit for \$1000. Jennifer Donahue second the motion and all approved to hire Caesar.

B) Lifeguards, Hope Cahan

- Hope proposed that we have a community board at the pool for members to advertise for their personal business. Alison second the motion and all approved.

Jennifer Donahue will prepare a community space in board behind lifeguard desk and advertise this in the upcoming newsletter.

C) Treasurer, Al Williams

-Review of checking account balance and reserve account status.

D) Membership, Jennifer Shaw

- no report

E) Communications/Events, Jennifer Donahue

- Jennifer will contact Veronica Henry to verify lifeguard hours through Labor Day weekend and notify members in the upcoming newsletter.

Follow up on the new depth markers purchased for the pool. They will be installed when the season is over.

G) President, Brian Tanger

- Facilitated new business below

V. New business

-Pool closing date will be postponed until next board meeting in September.

VI. Adjournment

Brian Tanger adjourned the meeting at 8:57 pm

Respectively Submitted,

Jennifer Donahue