

MEETING MINUTES OF THE BOARD OF DIRECTORS FOR THE PARK WILSHIRE IMPROVEMENT ASSOCIATION

June 17th, 2014

A meeting of the Board of Directors of the Park Wilshire Improvement Association, a California non-profit membership corporation (the "association") was held on the June 17th, 2014 at 2575 Park Wilshire Drive, San Jose CA.

Call to Order:

Brian Tanger, president, called the meeting to order at 7:11pm on June 17th, 2014.

I. Roll call : The following members were present

President: Brian Tanger

Treasurer: Al Williams

Secretary: Robyn Girard

Operations: Alison Helmke

Lifeguards: Hope Cahan

Membership: Jennifer Shaw

Communications: Jennifer Donahue

II. Approval of the Minutes:

Al made the motion to approve the minutes from last month. The minutes will be posted on the PWIA.net website and were approved from May.

III. Board Member Updates

A) Operations: Alison Helmke

- Spoke with the bathroom and cleaning contractor
- We have a janitor to clean the pool facility and the restrooms and conversations were had to ensure expectations were being met

- Jennifer D. made a motion to extend Kyle T. - "half a friend of the board."
- Review putting in a cement ramp in winter near the kitchen area.

B) Treasurer: Al Williams

- Report reviewed: no major concerns. We are in solid budget standings.
- San Jose will put our garbage bills on the property taxes per Al.

C) Secretary: Robyn Girard

- no current report

D) Lifeguards: Hope Cahan

- Lauren has reviewed the cleaning rules with the lifeguards.
- Lauren Barnes is managing the lesson and lifeguard schedule. She will be managing the lifeguards and swim lessons.
- Lifeguards will be making the judgments along with board members on any incidents that occur at the pool.
- Over 10 guests is a pool party. So members need to remember that if a family has over ten guests this is considered a pool party.

E) Membership: Jennifer Shaw

- 165 families on the waitlist
- Jennifer Shaw has the current waitlist and is prioritizing families accordingly. The process for 2014 is the family is emailed and then called once there is an opening for them on the list. They can then decide if they chose to utilize their spot and join the pool.

F) Communications: Jennifer Donahue

- Reviewed items for the next newsletter (appropriate swim diapers, swim lessons, guest process and fireworks/issues for the 4th of July).

IV. Unfinished Business

- WIFI/hotspot is being looked into by Brian Tanger. WIFI through Comcast or AT&T was not a feasible solution.

- Board Etiquette: any key and or core decisions will continue to made in board meetings.

Meeting Adjournment: 8:23pm

Respectively Submitted,

Robyn Girard

Secretary