

**THE MINUTES OF MEETING □ OF THE BOARD OF
DIRECTORS OF THE PARK WILSHIRE IMPROVEMENT
ASSOCIATION December 12, 2013**

A meeting of the Board of Directors of the Park Wilshire Improvement Association, a California non-profit membership corporation (the "association") was held on the above date at 1785 Balsa Drive, pursuant to notice duly given to all of the directors and members.

I. Call to order

Jennifer Shaw called to order the regular meeting of the PWIA at 7:23 pm on December 12, 2013.

II. Roll call

The following members were present: Jennifer Shaw, President; Al Williams, Treasurer; Jennifer Donahue, Secretary; Alison Helmke, Operations; Brian Tanger, Communications; Hope Cahan, Lifeguards

III. Board Reports

A) Operations

- i) Pool Draining & Refresh completed
- ii) County Inspections completed: No complaints
 - Permit to be posted at pool
 - Capacity sign needed at Baby Pool

B) Treasurer

- Report reviewed: no concerns, we are in good standings

C) Secretary

- no report

D) Lifeguards

- no report

IV. New Business

- Review of pool rules
 - o Red card < 9 years of age

- Yellow card: age 9-17 can stay for 2 hrs after sign in by an adult; can bring a friend
- Blue card: age 12-17 can stay for 6 hrs without a sign in by an adult; permission slip will be on file
- Green card: age 18 and older
- Orange card will be eliminated
 - Jennifer Shaw proposed to keep a standing permission slip on file
- Pool Manager Position Open: Lauren will help with Job Description to aid in posting for those interested
- Local school use of facility for parties: discussion will be tabled until next meeting
- Community requests for use of our outside fence for Banner placement ie: for sign ups for local non-profit agencies – **Board Approved**
- Repairs needed at Pool and Bathrooms
 - Exhaust fan in women’s bathroom needs to be installed- Alison will get bid for this
 - City street light at the corner of the deep end needs to be repaired- city will be contacted to fix

V. Approval of minutes from last meeting

October minutes were approved.

VI. Adjournment

Jennifer Shaw adjourned the meeting at 9:10 pm.

Respectively Submitted,

Jennifer Donahue