

**THE MINUTES OF MEETING □ OF THE BOARD OF
DIRECTORS OF THE PARK WILSHIRE IMPROVEMENT
ASSOCIATION April 16, 2013**

A meeting of the Board of Directors of the Park Wilshire Improvement Association, a California non-profit membership corporation (the "association") was held on the above date at 2575 Park Wilshire Drive, pursuant to notice duly given to all of the directors and members.

I. Call to order

Jennifer Shaw called to order the regular meeting of the PWIA at 7:04 pm on April 16, 2013.

II. Roll call

The following members were present: Jennifer Shaw, President; Al Williams, Treasurer; Hope Cahan, Lifeguards; Jennifer Donahue, Secretary; Alison Helmke, Operations, Brian Tanger, Communications; Husam Aburabi, Membership

III. Approval of minutes from last meeting

February and March minutes were approved.

IV. Board Reports

A) Operations

- Alison reviewed work completed including: cement in deep end, new fence near bathroom and child pool, benches near kid pool fixed/re-secured, and conversion of light in deep end to LED light. Dry rot on siding repair in progress.
- State mandated pool sign at entry, will be moved to inside of pool gate.
- Warranty on LED light is 1 year. (follow up from last meeting)
- Work has begun on concrete patch @ entry. All gaps in concrete will be filled. Water heater closet mold and door will be fixed/replaced.
- Board approved the purchase of 5 new sun umbrellas from Costco along with 5 new umbrella stands at last meeting. These will now be purchased.
- 3 new red lifeguard umbrellas are needed. Alison will search for some under \$200 each.

- Alison proposed that the Pool pump building and bathrooms along with new fencing be painted with updated colors and for cohesiveness. Board approved.

- Susan Golden has requested to have a neighborhood watch meeting at PWIA June 27, 2013 @ 6:30pm. Pool parties will be blocked off for this day and time.

B) Lifeguards and Swim Lessons

- Swim lesson sign ups are scheduled for this Saturday, 4/20/13, 9am-12noon.

- Hope and Lauren will also be conducting a few lifeguard interviews this Saturday.

C) Treasurer

- Financial recap was provided.

- \$22,572 was transferred into the reserve account. Reserve account balance as of today 4/16/13 is \$173,784

- Checking account balance today 4/16/13 is \$46,062

- Al will contact the city for trash pickup to restart.

D) Membership

- Registrations slowly coming in. Only ~35% of members have returned their dues so far. Husan will have a more detailed report on memberships next month.

E) Communications/Events

- Tyson Tano is confirmed to share the "friend of the board" role with Susan Ahmann.

- First newsletter to go out this week and will include swim lesson registration information, reminder of swim dues payment, work on pool update, and scheduled pool opening date of Friday, May 24th.

F) Secretary

- March minutes will be sent to Tom for website posting this week.

G) President

- Facilitated new business below

V. New business

- a) Clean up date scheduled for May 4th, 8:00am-12:00noon.
- b) Volunteers with a minimum of 2 hours will each receive a packet of guest passes (20 in total)

VI. Adjournment

Jennifer Shaw adjourned the meeting at 8:09 pm.

Respectively Submitted,

Jennifer Donahue