

**MINUTES OF MEETING
OF THE BOARD OF DIRECTORS OF
PARK WILSHIRE IMPROVEMENT ASSOCIATION**

June 21, 2011

A meeting of the Board of Directors of the Park Wilshire Improvement Association, a California non-profit membership corporation (the "Association"), was held on the above date at the pool, pursuant to notice duly given to all the directors and members.

I. Call to Order-Al Williams called to order the meeting at 7:17 pm.

II. Roll Call-The following Board members were present: Al Williams-President, Hope Cahan-Lifeguards, Erin McKay- Treasurer, Dave Golden-Communications. Jennifer Shaw-Membership. Absent: Alison Helmke-Operations, Jaunell Waldo-Secretary.. Additional attendee: Lauren Barnes- Head Lifeguard

III. Approval of Minutes from Last Meeting- None.

IV. Discussions:

I. General:

- Garbage: We need more capacity for garbage and trash. Al W. will contact the garbage contractor and obtain one additional recycling container, one additional large garbage container, and will exchange two existing medium garbage containers for two large garbage containers. He will also ask if our billing can reflect the seasonal nature of our operations.

- Ducks: It was moved by Alison H. and passed that \$200 be sent to Jennifer Smith in support of her service of removing the family of ducks.

- Facility lighting: The circuit breaker(s) trip when the solar structure lights and pool lights are turned on at the same time. Repairs are in progress.

- Ramp access to women's bathroom: This subject was tabled for off-season attention

due to problems anticipated if construction is in progress during the swim season.

- Pool toys: A letter from member Vladimir Paredes was discussed. As a result, lifeguards will attempt to restrict use of pool toys after 6:00 PM. Other items in the letter were rejected after discussion.

- Ivy: It was agreed that gardeners should cut back the ivy along the east fence.

- Lifeguarding: The large inflatable tube toys were removed by the guards for safety. Lifeguards may remove toys from the pool during heavy attendance. A key lockbox will be installed near the “guard closet” containing keys for guards to use. Guard employee paperwork must be complete before guards may be scheduled to work.

II. Membership: Resident family membership is two less than last year. It was agreed that no additional families should be added this year.

- Access card policy: After discussion, it was moved by Hope C. and passed to change our ID cards and their use to the following:

YELLOW =

Limited access for members aged 7-10. During pool hours (PWIA lifeguard present), yellow card members may stay for up to 2 hours without a supervising adult member. A yellow card member may bring one guest of equal age or older to the pool with them. The adult member must sign the yellow card member (and guest) in at the gate.

ORANGE =

Limited access for members aged 11-14. During pool hours (PWIA lifeguard present), orange card members may stay for up to 4 hours without a supervising adult member. A orange card member may bring one guest of equal age or older to the pool with them. The adult member must sign the orange card member (and guest) in at the gate. Orange card members may be signed back in by the adult member after the first 4 hours for a maximum of an additional 2 hours.

BLUE =

Limited access for members aged 15-17. During pool hours (PWIA lifeguard present), blue card members may stay for up to 4 hours without a supervising adult member. Blue card members do not have to be signed in for the first 4 hours. Blue card members may stay for 2 additional hours, but only after being

signed in by an adult member.

An e-mail notification will go out to the membership and the policy will be posted at the pool. The first yellow card for a chile is free. If members would like an orange or blue card (or replacement yellow), the cost will be \$5 per card.

These new rules will be effective starting July 18th. Members will have until July 10 to send in requests for the new orange/blue cards.

III. Finance: Erin M. reviewed the association's finances. She noted that income this year is somewhat less than last year, and last year's expenses were very close to income last year. Our lifeguard pay structure, our largest single expense, is not lower in general than it was last year. Erin cautioned the Board to be careful with expenses this year. She noted that the Reserve Fund balance is approximately \$140,000, not a large amount in comparison to the repairs that are sometimes required, and she recommends against using that fund for small repairs, etc. She recommended that we increase the dues by \$25 next year, which will bring in approximately \$6,000 additional income. This income can be used for maintenance and repair that is routinely needed. Al W. recommended that the additional fee be added to "active dues" rather than the basic resident dues to avoid raising basic dues above \$100, which may be a psychological level that would cause us to lose member houses. There was general agreement with all points and they will be addressed formally in the off-season.

IV. Adjournment-The meeting was adjourned at 8:47 PM. Next official meeting is July 19th at PWIA at 7:00pm.

Respectfully Submitted,

Al Williams